

MONDAY, JANUARY 6, 2020

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in Regular Session at 6:00PM in the Annex Meeting Room, Knox, Indiana, with Kathy Norem, Bryan Cavender, and Charles Chesak present and the following proceedings were held to wit:

The meeting of the Board of Commissioners was called to order by Commissioner President Charles Chesak at 6:00PM.

2020 REORGANIZATION OF THE BOARD

Commissioner Cavender made a motion to keep everything the same as it was in 2019 being: Commissioner Chesak as President, Commissioner Norem as Vice-President, Commissioner Cavender as Member, and Attorney Lucas as the attorney for the Board of Commissioners. Commissioner Norem seconded the motion and it passed with all ayes.

SRI DISCUSSION

Glen Luedtke, from SRI Incorporated came before the Board of Commissioners to discuss the certificate sale process and properties listed on the upcoming certificate sale. He advised he is there to point out a couple of things that SRI wants to make sure they cover. He explained that after a regular tax sale the Board of Commissioners are automatically assigned a certificate to that property that did not sell at the regular tax sale. Once the certificate is assigned the board has the right to try and get a tax deed however, they have only 90 days from the time they first receive the certificate to do the noticing and then the 120 days from the date of the regular tax sale to petition the court for the tax deed. They have already passed the time period to complete this process from the last regular tax sale. It is best in the future when you come up to a new tax sale to review the properties that are on this list, look at the ones that did not sell from the previous year, and then at that time if they determine they want those properties SRI can assist in how to retain those properties. He presented the board with an example of a certificate from a previous sale, he stated the certificate indicates, right after the owner's name, the redemption time period. He explained that the court and legislation changed the issue that when you sell these certificates to the public, the redemption period would refresh to the people that they are being assigned to. It does not refresh it to the Commissioners but it does refresh it to the people they are being assigned to. Mr. Luedtke explained that they could assign it to a redevelopment department and at that time the clock would refresh.

Attorney Lucas asked if another subunit would have to buy the certificate. Mr. Luedtke explained it would be up to the Commissioners on the resolution that is assigning the certificate. It is stated that the Commissioners can assign it to another political subdivision. Attorney Lucas asked if they could have an entity that they would create for this purpose to do that. Mr. Luedtke stated after consulting with his in house council, if they created an entity right now it would not pass but if one was created for the future it would work. Commissioner Norem asked if they could be assigned to a township, is a township considered a political subdivision. Mr. Luedtke stated if the township has a structure or someone within the township that does redevelopment it may work but he does not have the definition of what a political subdivision is considered. Attorney Lucas stated that a township is not a municipality but that does not mean they are not considered a political subdivision. The next statute that Mr. Luedtke wanted to point out is the statute that covers the certificate sales. The statutes indicates that by resolution the Commissioners would have to set the minimum bids. The minimum bid has to be less than what was offered at the regular sale but it needs to cover their costs. The cost that the county incurs would be the newspaper advertisement, which is an advertisement of three separate times over three consecutive weeks. Another cost would be that of SRI and their fee is generated by the sale. For example, a live sale is 15%, so if the advertisement is \$25.00 per property they would want to make sure they at least sell the property for at least \$30 to cover their fees and the cost of conducting the sale.

Mr. Luedtke advised that of the 50 properties that are on the sale, if you take 17 off the list that is what has been listed on the last certificate sale that did not sell at that time. He advised he had sent a memo to Kay and then Kay had forwarded it on to the Commissioners explaining the rational for selling the properties at the \$35 price. He explained that listing them at the \$35 price allows them to encourage as many people as possible to come into a sale like this, to generate a desire to buy it. What happens is people do get excited about the tax sale and the auction process and they bid up the amount which gets

you closer to recovering the taxes they you are trying to not write off. However, selling these properties at this price also allows for the properties to be put back on the tax roll immediately. The properties that are sold at this certificate sale will be put right back on the tax roll and the spring 2020 taxes will need to be paid. If these properties sell for \$35, SRI will be making \$4.25 off of each property sold. Auditor Oesterreich asked what happens to the liens that are on the properties that sell at the certificate sale. Mr. Luedtke explained that any liens or other amounts that were tacked on to the tax bill and was listed prior to the regular tax sale, then those amount would be written off as well as any delinquent taxes that are owed. He also explained that if this the case for any of these properties the Commissioners do not have to list it on the certificate sale and let it go through the regular sale. Nine times out of ten it will not sell and therefore at that point they can start the process of taking title.

Commissioner Norem advised this makes the process easier for the Board of Commissioners as they can take the properties off the list that they have interest in, then put them on the regular tax sale, and then go from there. Mr. Luedtke presented two addendums to the Board of Commissioners for review and approval. He explained one of the addendums is a deed sale and this type of sale is not required to be a live sale. For the Commissioners' Deed Sale Addendum, SRI will complete all the noticing, deed paperwork, and complete any other documents that are needed to make sure they are covered in all aspects of it. Commissioner Cavender made a motion to retain Property Sale ID 751900037 and 751900198, those properties are to be taken off the tax sale. Furthermore, the Property Sale ID 751900243 is to be offered to the Town of North Judson and Property Sale ID 751900274 is to be offered to the City of Knox. Commissioner Norem made a motion to approve the Commissioners' Deed Sale Addendum and Commissioners Live Certificate Sale Services Addendum to the SRI Master Services Agreement. Commissioner Cavender seconded the motion and the motion passed with all ayes.

EMS MONTHLY REPORT

EMS Director Travis Clary and EMS Clerk MaryLynn Ritchie appeared before the Board to present their monthly departmental report. Clerk Ritchie presented the collections report to the Board of Commissioners. Commissioner Chesak advised EMS collected \$580.10 from small claims and received \$1376.50 from Attorney Johnathan O'Hare. Clerk Ritchie then presented the year end run report. She stated they had been really busy for the month of December. She explained 42% of the run volume for the month of December was transfer related. She explained that they had started the transfer unit on April 1, 2019 and since then they have averaged 93 transfers per month. The total revenue for 2019 for the EMS department is \$1,132,767.70. This is up \$281,156.56 from what was collected in 2018. Commissioner Cavender asked what hours the transfer unit is ran. Director Clary stated that the transfer unit runs 8AM to 8PM. Commissioner Cavender then asked if there is a transfer at 2AM in the morning, do they use a regular ambulance. Director Clary stated yes they do, the rotate which base does transfer on certain days. Commissioner Cavender mentioned the transfer unit being ran 24 hours. Commissioner Norem stated that may not be very cost effective. Director Clary then gave his monthly report. Operations wise we are continuing on a great financial path, and have been operating smoothly. In personnel I have hired two part-time EMT's, and 1 part-time Paramedic to help our roster. They have started their orientation phase, and I hope to have them released from orientation by the 2nd week of January. We did just have a Full-Time EMT resign on Friday due to family circumstances, and her moving 2 plus hours away to be with her family.

Directory Clary stated in training we held our monthly audit & review with Starke Hospital. We are starting to prepare for a new state level change in protocol. It will require us to train all of our basic EMT's on some new skills. Basic EMT's will now be able to monitor waveform capnography, apply CPAP to a patient, ability to give certain bronchodilators via nebulizer and a few other minor things. We will be working closely with our medical director to update these protocols by March, and to train our staff. We will also be training with new quick trachs that we are switching to. We are getting away from the standard scalpel & ET tube approach. It is a very delicate skill that a lot of us may only do once in our entire career. We want our Paramedics to feel comfortable if they need to perform an emergent cricothyrotomy. The device is much safer for the patient, and eases up some of the work on a Paramedic. They are manufactured by Pulmodyne, and are called Control-Crics. We again are always striving to better our patient care, and keeping up with new studies. He reported they have had another injury free month. In ambulance maintenance 0086 Medic 2 received brakes and rotors all the way around the unit. The work was performed by our county highway department. 3308 a backup unit for us was also repaired by our county highway department. It had blown piece off from the radiator, and was having some overheating issues. It also received an oil change while it was there.

He reported, we have had two tires replaced by Patrick's Auto in the same day. (0514 & 0086). The ambulances had gotten into some metal, which in turn punctured the tires. They were easily fixed, and placed back in service. All other trucks will go in for their regular maintenance schedule next week. Regarding base maintenance, we had a garage door spring break last evening, and it was temporarily fixed by Industrial Door today. They have a new spring on order, and should have it fixed by the end of the week. Director Clary reported our crews recently donated approximately \$600.00 in toys to Kid's closet. We wanted all of our local children to have a great Christmas. I am proud of our employees for stepping up, and helping out with this need. I will be doing CPR courses for Starke County Community Services this month, and re-certifying Knox Fire in CPR. Regarding the Siren Grant Director Clary reported, I will be putting in for a siren grant that is a new set of funds provided by the Federal Government. We have never had an opportunity for a specific grant like this before. The grant is aimed specifically towards rural EMS departments, which is very unique. The federal government typically focuses more on fire department based service. I hope we can successfully obtain this grant. Furthermore, he stated I recently applied for, and now have been awarded 100 additional doses of Narcan from the State of Indiana Department of Health. 100 doses was the maximum amount given this time. If you recall we obtained this grant last year as well, and were awarded 200 doses. We will have saved our county approximately \$12,000.00 after receiving this most recent Narcan grant.

Commissioner Norem asked if we have used all of the 200 doses we had received the first time. Director Clary stated not quite but it is close. Regarding the mobile response team he reported, the mobile response team has been working out great with Healthline. We have sent in over 15 referrals, and so far 3-4 people have received treatment from it. Healthline representatives have had some difficulties getting a hold of some referrals, and other have rescheduled. As I stated when this program was in the works, if we help one person, is it a success in my eyes. The folks that we have been able to assist with this team have had nothing but positive things to say about it. They have also been helping get the other referrals. I hope we can continue to get out there to help combat the opioid problems.

COUNTY HIGHWAY MONTHLY REPORT

Rik Ritzler, Superintendent of the County Highway Department, appeared before the Board to present his monthly departmental report. He advised the winter operations can be summed up so far in three easy pictures. They have not had much snow at all and because of this they have been hauling in 11 stone. So far they have hauled in about 75% of the stone needed for their chip seal operations this year. He explained what they are going to do now is take some of the grinding they got last year to fix road shoulders and drop-offs. He advised regarding the community crossings CR50S project they are going to have a pre-construction meeting in March with Walsh & Kelly. The next round of applications for CCMG opened today. We will be submitting the following two project for consideration: 1) CR250N from US35 to Range Road and Range Road from SR10 to Toto Road. The first round applications begins now, the second begins in July. The maximum grant award for calendar year 2020 is \$1,000,000.00. Superintendent Ritzler then referred to the handout he had given the Commissioners that lists the updated priorities for hot mix roads. He stated the purpose of the truck routes is to make the roads better for heavy traffic and heavy trucks for mobility and connectivity throughout Starke County. He explained to the Board of Commissioners the upcoming plans for the near future of hot mix roads.

He explained that they base how the roads are chosen by the PASER rating, the daily traffic on that roadway, and truck traffic on the roadway. That is why on some of the hot mix roads they pave they are a little bit better than the auxiliary roads on the side. The auxiliary roads are covered by their road improvement plan that is done with cold mix asphalt. Cold mix cannot be placed on some of the roads, such as Toto, Range, and 700E with the traffic those roads receive. He explained that the mapping document changes all the time. He stated that they will be conducting PASER ratings in the next couple of months, weather permitting. We will use the results to finalize our 2020 road improvement program. The Superintendent will be presenting the draft road program in March or April. He advised that they have received five requests for applications but thus far no completed applications have been submitted. He stated he was contacted by INDOT for an upcoming US30/SR23 intersection improvement project. He will be meeting with INDOT at 10AM on Friday, January 10th to discuss a proposed intersection improvement at SR23/US30. He advised the Stellar executive committee will be meeting with Michael Stennart from OCRA to review and comment on our 2019 grant application.

Bridge Asset Management

Bridge 158 (CR700E over the Jain Ditch, North of CR600N rebid)

We will be attending the January 14th Starke drainage board meeting to discuss the plans to replace the collapsed culvert with a bridge. The soil reports do not support the use of a pipe or an aluminum box culvert. We are still looking into various types of modular bridges but the cost of those new approaches the cost of a continuous slap top bridge. The rebid for the bridge is scheduled for February 3rd.

Bridge 140 (CR200E over Robbins Ditch, just North of CR480N)

Construction is complete. It was reopened to traffic on 12/20/2019. The approaches will be paved when the asphalt plants open in the spring.

Bridge 7 (CR1200E over the Yellow River, Just North of 250S)

The design for this bridge is being finalized. It will be sent out for bid and constructed in 2021. We are coordinating this project with the Surveyor's office and their bank stabilization plans for the Yellow River.

Bridge 137 (CR300E over the Yellow River, just South of CR50N)

We submitted a 2025 INDOT call for project grant application for this project last month. The Superintendent and Office Manager will be presenting out case for this project Wednesday (1/8/2020) at the LaPorte District offices of INDOT.

Following is the schedule for the 2025 NOFA presentations:

These presentations will be held at the LaPorte District Office, Testing Conference Room on Wednesday, January 8, 2020. You will be given 7 minutes to present your project. We would like the presentation to be why your project is important and why you feel we should fund it. Starke County's presentation will begin at 1:15PM.

He then presented the Board of Commissioner with the Vehicle/Equipment Asset Management replacement schedule. There are 81 pieces of equipment. He explained the schedule is flexible as there are time when vehicles last longer than what was expected and others don't last as long. He explained that this is also a living document that is updated about once a month. He advised that at the beginning of 2020, the Starke County Highway Department is responsible for 5576 roadway signs throughout the County. 1622 (29%) of those signs have high reflectivity facing. In 2013 less than 10% of the signs in the County were of the high reflectivity variety. There are 1089 stop signs in Starke County. 759 (70%) of those are high reflectivity. It is our goal to have over 90% of the County's stop signs be high reflectivity by the end of the year. He then presented a summary of the signs replaced in December of 2019. The material cost for these signs was approximately \$5,500.00. He advised that they have been selected recently to help LTAP beta test their new training records management program. They have also been asked to be involved in some piolet program related to County highway work. Superintendent Ritzler then presented the county's departmental fuel usage report.

SHERIFF DEPARTMENT ALARM ORDINANCE AND WAGE POLICY

Sheriff Dulin and Pamela McDonald came before the Board of Commissioners to discuss the Part Time wage policy and the current alarm ordinance. Mrs. McDonald explained that the department wants to add a tier in their part time wages so new employees are not started at the maximum wage. They will be started at the lower wage to give them an incentive. Commissioner Norem asked if they started this tomorrow do they have sufficient money in their budget to accommodate this change. Mrs. McDonald stated yes they do. Commissioner Norem made a motion to endorse the Part Time Employee Wage Policy and the amounts presented for forward to the council. Commissioner Cavender seconded the motion and the motion was approved with all ayes. Mrs. McDonald also brought up the Amendment Resolution 2016-0502 Regarding Section 207 (k) of the FLSA Application to County Employees Engaged in Law Enforcement Activities. Attorney Lucas explained that this amendment would be changing two things. One would be the cycle from November 1st to November 1st to January 1st to January 1st. He stated he finds no legal issues with this date change. The second change deals with comp time, currently there is a maximum number of hours that an individual can carry over and some have exceeded that. He explained when that time is earned and does not expire so that time is either used or they would be reimbursed. Commissioner Norem asked if the department currently has anyone who has an excess of comp time. Mrs. McDonald stated no they do not at this time. Attorney Lucas verified that no one subject to this resolution has lost any hours ending 2019. Mrs. McDonald stated no they had not.

Commissioner Norem made a motion to approve the resolution as presented. Commissioner Cavender seconded the motion and the motion passed with all ayes. Sheriff Dulin explained that a couple months ago the Board of Commissioners allowed the Sheriff's Department to do an alarm ordinance, he stated they were going to put it in effect in January of 2020 but was going through the ordinance and noticed a few things that he believed could be changed. What he would like to change, with approval, is changing the one-time fee to an annual fee of \$25 for residential and \$50 for commercial. He would also like to add a section.

Section 12. Administration and Funding

- A) Responsibility for Administration of this Ordinance is vested with the Sheriff.
- B) The Sheriff will designate an Alarm Administrator to carry out the duties and functions described in this section.
- C) Monies generated by the False Alarm service fees and registration fees assessed pursuant to this Ordinance shall be dedicated to specific line item to fund operating alarm system costs and any excess will fund the Sheriff's Retirement Fund number 1193 with the approval of the Starke County Commissioners and Starke County Council.

Commissioner Norem stated she would be concerned with changing it to an annual fees as the people already pay an annual fees to the alarm company. Sheriff Dulin stated the reason they want to put this in effect is because they have close to 400 false alarms per year. He explained that if these people pay one time, the second year the police will still be responding and doing the same thing. Commissioner Norem asked if there is currently a fee if the Sheriff's Department answers a false alarm. Sheriff Dulin stated as it is set up now there is a fee after so many times. He explained that as it is now: 1-2 times is a Written Notice, 3 times is a Warning Letter, 4-5 times is a Fine not to exceed \$25, and 6 plus times is a Fine not to exceed \$500. Commissioner Norem advised she is ok with the one-time registration fee but not the yearly fee as if it is a false alarm they have the ability to fine the false alarm. Commissioner Chesak and Commissioner Cavender agreed with Commissioner Norem. After further discussion regarding the responses on false alarms Commissioner Cavender suggested to tighten up the fines that occur for false alarms. He advised it could be 1 time is a Written Notice, 2 times is a Warning Letter, 3-4 times is a Fine not to exceed \$25 and anything 5 and above is a Fine not to exceed \$500. Commissioner Chesak asked Sheriff Dulin to have things reworked within the ordinance and bring it back to the joint Council/Commissioners meeting. Commissioner Norem suggested Sheriff Dulin to speak with Attorney Lucas in examples of how he could make these individuals pay the fines and fees. Commissioner Norem made a motion to table the Alarm Ordinance requested changed until the next Commissioners meeting. Commissioner Cavender seconded the motion and the motion passed with all ayes.

Sheriff Dulin asked the board if they want to review the security discussion while he was up there. The Commissioners agreed. Sheriff Dulin advised they have some problems with the court security budget being cut. Commissioner Norem advised from her understanding the budget was not cut but rather it was not budgeted correctly for 2020. Auditor Oesterreich explained that on top of the amount budgeted out of Jail CREDIT for 2019, the Council approved an additional amount of \$28,000 from Regular CREDIT for the 2019 pay year, this happened in December of 2018. She also stated for the budget year 2020 the council approved what was requested in Jail CREDIT of around \$52,000 but nothing further was requested. Commissioner Norem asked if when the budget was presented it should have been increased to include the \$28,000. Mrs. McDonald explained that as she understood it, security had been given the \$28,000 for the additional staffing at the annex building but that had been removed this year. This is why they did not ask for the additional \$28,000 and being that is was spent out of Regular CREDIT and not Jail CREDIT. Mrs. McDonald asked if the Commissioners are still wanting this staffed. Commissioner Norem advised she would assume so as the head security wrote a letter to the Board of Commissioners asking for the same amount in staff. Commissioner Norem advised that they support this request but will need to take the request to the council. Commissioner Norem made a motion to approve and support the request of an additional appropriation for security, to be paid from through Jail CREDIT upon the approval by the Starke County Council. Commissioner Cavender seconded the motion and the motion passed with all ayes.

2020 APPOINTMENTS

COUNTY DRAINAGE BOARDS

Commissioner Norem made a motion to appoint Ed Jernas to the Starke Drainage Board to a three year term. Commissioner Cavender seconded the motion and it passed with all ayes.

COMMISSIONERS TO CONTACT

Commissioner Cavender made a motion for Commissioner Cavender – Jail; Commissioner Norem – Courthouse and Annex; Commissioner Chesak – Highway Department, EMS, and County Landfill. Commissioner Norem seconded the motion and it passed with all ayes.

ECONOMIC DEVELOPMENT BOARD

Commissioner Norem advised the Economic Development Board is by contract and the Commissioners hold two appointments. To be clear the appointments made to not have to be a Commissioner, the board could appoint a citizen to the board. Commissioner Cavender made a motion to appoint himself as well as Commissioner Chesak to this board. Commissioner Norem seconded the motion and the motion passed with all ayes.

KIRPC BOARD

Commissioner Norem made a motion to appoint Commissioner Cavender to the KIRPC Board. Commissioner Chesak seconded the motion and the motion passed with all ayes. Commissioner Norem stated they still have one spot available. They will discuss this at a later time.

ARROWHEAD BOARD

Commissioner Norem made a motion to appoint Commissioner Cavender to the Arrowhead Board. Commissioner Chesak seconded the motion and it passed with all ayes.

WORKFORCE DEVELOPMENT BOARD

Commissioner Norem made a motion to appoint Commissioner Chesak to the Workforce Development Board. Commissioner Cavender seconded the motion and the motion passed with all ayes.

HEALTH BOARD

Commissioner Norem advised that the Health Board requires political balance and this year we have two that are up for appointments this year one is Dr. Richard Lockner who had passed away and the other is Debra Wingbigler. Commissioner Norem asked if Debra resigned. Auditor Oesterreich advised she believes the issue is that she was not showing up to meeting. Commissioner Norem advised they will not remove her from the board but Auditor Oesterreich needs to contact her and ask her if she still wants to be on the board or if she will be resigning. As for Dr. Lockner's position Commissioner Norem made a motion to appoint Angela Banks (RN) (R) to the Health Board for the remaining unexpired term of Dr. Lockner. Commissioner Cavender seconded the motion and the motion passed with all ayes.

LIBRARY BOARD (North Judson-Wayne Township)

Commissioner Norem made a motion to reappoint Erica Christensen to a 4-year term on North Judson-Wayne Township Library Board. Commissioner Cavender seconded the motion and the motion passed with all ayes.

AVIATION BOARD

Commissioner Norem made a motion to reappoint Carl Goodrich to the Aviation Board as a four year term as he meets the political balance of the board. Commissioner Cavender seconded the motion and it passed with all ayes.

HOSPITAL COMMUNITY BOARD

Commissioner Norem made a motion to reappoint Dr. Walter Fritz to the Hospital Community Board. Commissioner Cavender seconded the motion and the motion passed with all ayes. Commissioner Norem advised that this does maintain the political balance.

ALCOHOLIC BEVERAGE BOARD

Commissioner Norem made a motion to reappoint Marvin Peters to the Alcoholic Beverage Board for a one year term. Commissioner Cavender seconded the motion and it passed with all ayes.

SOLID WASTE BOARD

Commissioner Norem advised the Commissioner, by virtue of their Office, are members of the Solid Waste Board.

PTABOA BOARD

Commissioner Norem made a motion to reappoint Todd Leinbach and Carolla Heilstedt to the PTABOA Board for a one year term. Commissioner Cavender seconded the motion and it passed with all ayes.

LEPC BOARD; EMERGENCY MANAGEMENT BOARD; FEMA BOARD

Commissioner Norem made a motion to appoint Commissioner Chesak and Commissioner Norem as the proxy on all three boards. Commissioner Cavender seconded the motion and it passed with all ayes.

STARKE COUNTY CONVENTION & VISTORS' COMMISSION

Commissioner Norem advised she still is wanting to see the current list of board members for this board. Clerk Bernadette Manual stated she use to serve on this board but they have not met in about 2 years. After further discussion regarding the operations of this board Commissioner Norem made a motion to suspend all payments from this account until this board gets straightened out. Commissioner Cavender seconded the motion and the motion passed with all ayes.

KOONTZ LAKE SEWER DISTRICT

Commissioner Norem made a motion to reappoint Gerald Weber to a 4 year term on the Koontz Lake Sewer District. Commissioner Cavender seconded the motion and the motion passed with all ayes.

COMMUNITY CORRECTIONS BOARD

Commissioner Norem made a motion to table the discussion regarding the Community Corrections Board until Community Corrections provides an undated list of who is currently on the board. Commissioner Cavender seconded the motion and the motion passed with all ayes.

BUILDING CORPORATION

Commissioner Norem explained that the Building Corporation is who pays the bond for the jail and that basically is there sole reason for existence is to make sure the bond is paid. She also advised they are required to meet at least once a year. Attorney Lucas advised that the Building Corporation may be getting a little busier and there is talks about refinancing the bonds for the Jail. He advised this could happen very soon. Commissioner Norem advised the appointments made are 3-year appointments. Commissioner Norem made a motion to appoint Commissioner Cavender to the Building Corporation. Commissioner Chesak seconded the motion and the motion passed with all ayes. Commissioner Norem also advised that Ron Henigsmith has passed away so they will need to find a third member for the building corporation.

REDEVELOPMENT COMMISSION

Commissioner Norem advised that this was for the TIF district, up in Hamlet for when Sysco was coming in. This board is required to meet once per year and these are annual terms. Commissioner Norem advised that this commission should be dissolved since Sysco will not be coming in and there is no revenue coming in as well. Commissioner Norem made a motion to dissolve the TIF and the Redevelopment Commission. Commissioner Cavender seconded the motion and the motion passed with all ayes.

SAFETY COMMITTEE

Commissioner Norem made a motion for these members to remain the same. The members currently include Commissioner Chesak, James Coad, Mike Gerhart, Travis Clary, Frank Lynch, Bill Crase, Rik Ritzler, Jean Nier, Bill Dulin, & (Jail Commander). Commissioner Cavender seconded the motion and it passed with all ayes.

RECORDS COMMITTEE

Commissioner Norem advised that as per Indiana Code the following individuals will serve on the Records Committee, Commissioner Chesak, Clerk Bernadette Manual, Assessor Michelle Schouten, and IT Director Richard Franks.

Commissioner Norem advised that everyone who requested an appointment got an appointment other than Gary Amundson, who seems to be very interested in any type of appointment. Commissioner Norem advised the Commissioners could see if he is interested in the KIRPC appointment. Superintendent Ritzler then spoke up and said he is interested in the KIRPC. Commissioner Norem made a motion to appoint Rik Ritzler to the KIRPC Board. Commissioner Cavender seconded the motion and the motion passed with all ayes.

PLANNING COMMISSION

Commissioner Norem made a motion to reappoint Commissioner Cavender to the Planning Commission. Commissioner Chesak seconded the motion and the motion passed with all ayes.

INTERNAL CONTROLS COMMITTEE

Commissioner Norem made a motion to reappoint Carrie Block and Judy Caudill to the Internal Controls Committee for a one year reappointment. Commissioner Cavender seconded the motion and the motion passed with all ayes.

AUDITOR'S BUSINESS: MINUTES, VENDOR CLAIMS DOCKET, PAYROLL DOCKET

Commissioner Cavender made a motion to approve the Payroll Claims Docket for the pay period ending on 12/14/19 with a pay date of 12/20/19, in the total gross amount of \$260,606.60 and deduction amount of \$80,695.52. Commissioner Norem seconded the motion and the motion passed with all ayes. Commissioner Norem made a motion to approve the Payroll Claims Docket for the pay period ending on 12/28/19 with a pay date of 01/03/20, in the total gross amount of \$251,155.35 and deduction amount of \$76,242.36. Commissioner Cavender seconded the motion and the motion passed with all ayes. Commissioner Norem made a motion to approve the Claims Docket in the total gross amount of \$1,268,748.27. Commissioner Cavender seconded the motion and it passed with all ayes. Commissioner Cavender made a motion to approve the minutes of the December 16th meeting. Commissioner Norem seconded the motion and the motion passed with all ayes.

OTHER BUSINESS TO COME BEFORE THE BOARD

Commissioner Chesak opened the public hearing for the Environmental Public Nuisances Ordinance. Commissioner Chesak asked for any comments. With no comments being made Commissioner Chesak closed the public hearing on the Environmental Public Nuisances Ordinance. Commissioner Norem asked if the planning commission will use this ordinance. Attorney Lucas stated the Planning Commission is happy with this ordinance. Commissioner Norem made a motion to approve the Environmental Public Nuisances Ordinance as written. Commissioner Cavender seconded the motion and the motion passed with all ayes.

Commissioner Chesak brought up the Burn Ordinance discussion. Attorney Lucas presented a Burn Ordinance to the Board of Commissioners. Commissioner Norem made a motion to suspend the rules and approve the Burn Ordinance as presented. Commissioner Cavender seconded the motion and the motion passed with all ayes.

Commissioner Chesak called for a vote center update. Clerk Manuel advised they will be voting on the vote centers Wednesday, January 8th, 2020 at 9:30AM. She stated they had a really good turn out with public comments. She stated one of the changes they have made is extending the satellite offices to a full week (6 days) at the Koontz Lake location and the North Judson location.

Commissioner Norem made a motion to approve the Application and Schedule for Excess Loss Insurance with Gerber Life Insurance Company. Commissioner Cavender seconded the motion and the motion passed with all ayes.

Commissioner Norem made a motion to approve the 2020 Strategic Roadmap and the Windows Server 2008 upgrade as presented by Golden Tech. Commissioner Cavender seconded the motion and the motion passed with all ayes. Commissioner Norem made a motion to table Exchange 2010 Upgrade and the Storage Array Upgrade as presented by Golden Tech. Commissioner Cavender seconded the motion and the motion passed with all ayes.

PUBLIC COMMENT

Jeff Berg came before the Board of Commissioners to present an update regarding the veteran’s war memorial. He advised the committee has been working with their consultant Brian Whitaker, from Muncie, IN. During that process the committee had identified some nice stone and had decided the jet black granite. He stated this stone is from India as the United States does not has this type of stone. He advised they have also been able to retain Carla Musial as their financial representative. They are going to create a Facebook page and they are accepting donation through Demotte State Bank. He had mentioned that the highway department will be taking down three trees in the area of where the construction will be taking place. Commissioner Norem made a motion to remove the trees in question for the veteran’s memorial construction. Commissioner Cavender seconded the motion and the motion passed with all ayes.

There being no further public comments and no further business, Commissioner Cavender made a motion to adjourn the meeting. Commissioner Norem seconded the motion and it passed with all ayes. The meeting was adjourned at 8:37PM.

JANUARY 6, 2020

Charlie Chesak, President

Kathryn Norem, Vice-President

Bryan Cavender

Rachel Oesterreich, County Auditor
& Secretary to the Board of County Commissioners