

February 20, 2012

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in regular session at 8:30PM, in the Annex meeting room, Knox, Indiana and the following proceedings were held to wit:

The meeting was called to order by President Kathy Norem. She stated the following items, from this meeting's agenda, will be tabled until the March 5th meeting: The WTH agreement and the discussion with IT Director, Joe Short, in regard to software to block certain websites from specific county offices; The sub-grant agreement to be presented by EMA Director, Ted Bombagetti; the review of the Yellow River Debris Removal Project contract; the possible amendment to the county's travel policy; the possible implementation of a time card system for county employees; review the Simplex contract; and the discussion of a consent agenda. She also noted there will not be any public comment taken during the meeting.

RE: REPORT FROM COUNTY SHERIFF, OSCAR COWEN & ELAINE BEATTY, OF MORGAN STANLEY

Sheriff, Oscar Cowen, and Elaine Beatty, of Morgan Stanley, appeared before the Board. Ms. Beatty advised the program she will be discussing is a Deferred Compensation Program, and not the DROP program as was listed on the agenda. She advised the program, which was started in 2008, is now available to all Sheriff's Departments in the State of Indiana. She stated the Commissioners would need to pass an ordinance before any member of the sheriff's department could participate in the program. She stated she could provide a sample ordinance. Commissioner Norem stated she would like to see the Sheriff's Pension Committee look at the program first. Commissioner Davis stated she believed they discussed this same program two years ago. Commissioner Davis made a motion to take this under advisement, seconded by Commissioner Bridegroom. The motion passed with all ayes.

RE: VENDOR CLAIMS, PAYROLL CLAIM, & MINUTES

Commissioner Bridegroom made a motion to approve the Executive Session minutes, and the Regular Session minutes of Feb. 6th. Commissioner Davis seconded the motion and it passed with all ayes. Commissioner Norem suggested the following in regard to the vendor claims: Deny the two claims from deputies of the Assessor's office as snacks are not a reimbursable expense in the county's travel policy; deny the request from the PTABOA Board member, (She suggested the Deputy Auditor send him a copy of the county's travel policy, and he should resubmit his claim and include only the receipts that can be covered.); and deny the claim in reference to the billing received from the Indiana Association of County Commissioners for the County Highway Superintendent. Commissioner Norem also noted she had a discussion with the Sheriff in reference to his recent purchase of tires, and had advised him of the depletion of that budget line item. Commissioner Bridegroom made a motion to approve the vendor claims with the exception of the above noted denials, seconded by Commissioner Davis. The motion passed with all ayes, and the total amount of approved vendor claims is \$227,180.63. Commissioner Bridegroom made a motion to approve the payroll claim for the pay period ending 2/4/12, in the amount of \$167,284.07. The motion was seconded by Commissioner Davis, and passed with all ayes.

RE: IN OTHER BUSINESS:

Hoosier Rails to Trails:

Commissioner Norem stated they were signing the Hoosier Rails to Trails paperwork that had been approved at the Feb. 6th meeting. (A copy was not available at the 2/6/12 meeting.)

County Accident and Theft Reporting Policy:

Commissioner Norem stated the County Auditor had proposed a policy, and reporting forms, for the county to establish a countywide reporting of any accidents to employees while on the job. The accident report would also include any one of the public that would be injured while on county property. The other report would cover the theft of any county owned property. Commissioner Davis suggested the policy be listed as a separate policy, and also be included in the county's employee handbooks. Commissioner Davis made a motion to approve the policy as written, seconded by Commissioner Bridegroom. The motion passed with all ayes. (Auditor's note: The policy and the reporting forms have been posted on the county's website, under "electronic forms".)

RENEWAL OF COUNTY INSURANCE:

Commissioner Bridegroom made a motion to approve the renewal of the county's worker's compensation insurance, and also the county's liability insurance with 1st Source Insurance. Commissioner Davis seconded the motion and it passed with all ayes. Commissioner Norem stated she will inform 1st Source Insurance Agent, Bridget Markin, of the renewal.

ACCEPTANCE OF COUNTY RECORDS FROM STEVE DODGE:

Commissioner Norem stated the county will accept the records of Steve Dodge. She stated Mr. Dodge had been the county attorney, and he has fifty boxes of accumulated county records, that are well referenced and filed. Commissioner Bridegroom advised he will take them into his custody the next day. He advised Annex Building Custodian, James Coad, who was present at the meeting, that he will have the county highway department assist him in transporting the files to the county's warehouse.

With there being no further business, Commissioner Davis made a motion to adjourn the meeting, seconded by Commissioner Bridegroom. The motion passed with all ayes and the meeting was adjourned at 8:55PM.

Feb. 20, 2012

Kathy Norem, President

Dan Bridegroom, Vice-President

Jennifer Davis

Katherine Chaffins, Starke County Auditor
& Secretary to the Board of Commissioners