

**MARCH 19, 2018**

Pursuant to adjournment comes now the Starke County Council and meet in a regular session at 5:30PM in the Annex Building Meeting Room, Knox, Indiana, with Bryan Cavender, Freddie Baker, Brad Hazelton, Robert Sims, Dave Pearman, Nancy Dembowski and Pam Stalbaum present, and the following proceedings were held to wit:

The meeting was called to order by Council President, Brad Hazelton at 5:30PM. Councilwoman Dembowski made a motion to approve the minutes of the February 19th meeting. Councilwoman Stalbaum seconded the claim and it passed with all ayes.

**SHERIFF'S REQUEST TO PURCHASE WASHER & DRYER; DENTAL CARE**

Sheriff Bill Dulin appeared before the Board to request the purchase of a new washer and dryer for the Jail. He advised when they moved into the Jail the washer and dryer was a used set from the old jail. He advised the price he received for the purchase was \$15,152.00 and was from a company he is familiar with. He knows if he would receive another price quote it would be much higher than this company is. He stated he would not be replacing any existing equipment as he needs more capacity for the laundry. The Sheriff stated he would like to pay for it out of Fund 4919, Therapeutic Community Program. Auditor Chaffins suggested if purchasing a new washer and dryer the money should be paid out of Fund 1114 as there is much more money available in that fund than there is in Fund 4919. Councilman Sims asked the Sheriff how much he had in his Commissary Fund to see if the Sheriff could use that funding for the washer and dryer. The Sheriff stated he wasn't certain but thought the balance was twenty-something in the Commissary. Councilman Pearman made a motion to support the purchase of the washer and dryer for the jail but would like also to receive a second quote. He stated the purchase should be paid out of Fund 1114 in the amount of \$15,152.00. Councilman Cavender seconded the motion and it passed with all ayes.

Sheriff Dulin then asked about the dental care for inmates as he wants a dentist to come to the jail. He has approximately \$10,000.00-12,000.00 in old dental bills that need to be paid. County Attorney Marty Lucas asked if the new invoices would be more compliant than the first ones. Attorney Lucas denied the payment of those invoices for their lack of information. They only stated dental work with an amount. The Sheriff noted when the old bills are paid he could get that dentist to return to the jail to see the inmates. He explained in the past this dentist does not state any information on his invoices so you have no idea as to whom he has treated, what was done, and what each job cost. The Sheriff stated he thought he could have an officer, who witnesses the work completed, will state that information on each invoice.

Councilman Pearman does not understand the need for dental care as the Sheriff stated he has at least 40 inmates who need to see a dentist. Councilman Pearman stated he thought all that was required were extractions; not other dental work. The Sheriff advised that is the major work performed by the Dentist was extractions. Commissioner Norem suggested the dental invoices be paid, but the Sheriff should pay them out of his Commissary Fund. Commissioner Binkley suggested it should be one half out of the Commissary Fund and one half out of Fund 4919. Councilman Pearman made a motion to approve the payment of the old dental invoices, ½ out of Commissary Fund and ½ out of Fund 4919. Councilman Baker seconded the motion and it passed with all ayes.

**EMS RQUEST FOR FUNDING TO PURCHASE CARDIAC MONITORS; JOB DESCRIPTION FOR PARAMEDIC SHIFT CAPTAIN**

EMS Director Travis Clary and Clerk MaryLynn Richie appeared before the Board to discuss the payment of the cardiac monitors. They advised the Board of Commissioners had approved an Emergency Purchase of two cardiac monitors. Director Clary advised they had two cardiac monitors that had gone done and needed to be replaced due to their age. He stated the cardiac monitors are required by the State for paramedic service. Now he stated the Council needs to determine how to pay for these monitors, pay outright in the amount of \$42,531.25, or set up payments. He stated they could pay \$8,500.00 and set up the payments for 5 years with 0% interest. Councilman Pearman made a motion to approve the purchase of two cardiac monitors with the payment plan. He added to the motion that the original \$8,500.00 to be paid out of the Rainy Day Fund and the future \$8,500.00 payments be placed into their future departmental budgets. Attorney Lucas advised the Board needs a super majority approval in order to approve this motion. Councilwoman Stalbaum seconded the motion and it passed with ALL ayes.

Director Clary then advised they want to establish a job description for a new position, a Paramedic Shift Captain. He stated as the Director, he has no Assistant Director so he runs into a situation when he is not able to work. He stated he would like to have Paramedic Shift Captains to be in charge when he is out of service. Clerk Richie stated the approximate cost for that position, for 4 individuals, at a fifty cent raise in pay, would cost approximately \$5,400.00/year and would be paid out of their existing departmental budget. Councilman Pearman made a motion to approve the creation of the job description for Paramedic Shift Captain with a .50 pay increase. Councilman Sims seconded the motion and it passed with all ayes. Clerk Richie advised she will be posting the position and only full time paramedics can apply.

Director Clary advised they had an ambulance slide into the entrance of Memorial Hospital in South Bend during an ice/snow storm. He advised the total amount of damage was \$4,372.50 and they had received a check from the insurance company in the amount of \$3,728.63. He stated that check was receipted into the Cumulative Capital Development Fund and asked if the balance of \$643.87 could be paid out of that Fund. Councilman Pearman made a motion to approve the payment of the balance of \$643.87 out of the CCD Fund. Councilwoman Dembowski seconded the motion and it passed with all ayes.

**SURVEYOR REQUEST TO SET COPY FEES; CREATE FUND FOR FEES**

Surveyor Bill Crase appeared before the Board and advised his department had recently purchased a large scanner/copier and now they can provide copies of 11 x 17 inch documents. He stated he has spoken with the SBOA about the amount they could charge for the copies. He advised the black and white copies have a maximum amount of \$5.00 and the color copies would be \$8.00. Surveyor Crase also asked that a special fund be created and the copy money would be receipted into that fund and supplies for the copy machine would be paid out of that fund. Councilman Sims made a motion to approve the copy costs of \$5.00 for black and white copies and \$8.00 for color copies; and also to approve the setup of a new fund for the copies and to pay for the purchase of supplies for the copy machine. Councilman Baker seconded the motion and it passed with all ayes. (Fund 4940 has been created for the Surveyor's copies.)

President Hazelton thanked Surveyor Bill Crase for the great work he had performed during the flooding of the Yellow River and Kankakee River in the County. He stated the Surveyor had worked over 300 hours just on the flooding issue and is now working on paperwork for the FEMA Report.

#### **SCEDF MONTHLY REPORT; US30 COALITION APPROPRIATION REQUEST**

Starke County Economic Development Foundation Director Larry Wickert appeared before the Board with a brief monthly report. He advised he had submitted the departmental report to the Board via email. He asked how many of the Board would be attending a SCEDF Retreat held the next day; Councilman Pearman stated he would be there; Councilmen Baker and Sims will try to be there and Councilwoman Dembowski will arrive late as she has another meeting early in the morning.

He advised the popcorn company has begun production but is not yet in a normal routine. They are employing approximately 20 employees and when they are working their maximum they will have 40 employees hired.

Charlie Weaver, the US30 Coalition agent appeared before the Board to discuss the Coalition and requested the appropriation of \$10,000.00 of CEDIT Fund, 1112, to pay the 2018 US30 Coalition cost for Starke County. He discussed a history of the coalition and spoke of its members. He advised LaPorte does not contribute to the Coalition at this time. He noted LaPorte would like to see US30 be moved farther north to pick up the Kingsbury business. Mr. Weaver advised that won't take place as they are trying to keep US30 in its same form. He stated LaPorte County will be asked either to participate in the Coalition and pay or they will be excluded. Councilwoman Dembowski made a motion to approve the appropriation the \$10,000.00 from Fund 1112 for the US30 Coalition fees. Councilman Sims seconded the motion and it passed with all ayes.

#### **PUBLIC COMMENT**

With there being no public comments and no further business, Councilman Baker made a motion to adjourn the meeting, seconded by Councilwoman Stalbaum. The motion passed with all ayes and the meeting adjourned at 6:50PM.

**MARCH 19, 2018**

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Brad Hazelton, President

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Dave Pearman, Vice-President

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Bryan Cavender

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Pam Stalbaum

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Nancy Dembowski

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Robert Sims

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Freddie Baker

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Katherine Chaffins, Starke County Auditor and  
Secretary to the County Council