

ATTN: THIS IS A DRAFT--NOT YET APPROVED BY COMMISSIONERS

March 25, 2010

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in special session at 9:00a.m. in the Annex meeting room, Knox, Indiana, with all members present and the following proceedings were held to wit:

IN RE: COUNTY HEALTH INSURANCE

Brian Liechty, our health insurance agent, met with the commissioners to review insurance reports. The reports were reviewed by the commissioners and explained by Brian. The numbers are basically what he expected for the first month. The figures for the coming months will tell the commissioners more.

The commissioners asked that he inquire if they can get more detailed information on medical claims that would be detailed like the Rx reports. Brian told them he would check on that. He will also check to see if the new software gives the capability to go back and run the same reports for previous years. All future reports will come through the privacy officer for distribution to the commissioners.

There being no further business to come before the board the meeting adjourned.

Dan Bridegroom, President

Kathy Norem, Vice President

VACANT

VACANT

Dona Hoban, Auditor pro tem

March 31, 2010

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in special session at 9:00a.m. in the Annex meeting room, Knox, Indiana, with all members present and the following proceedings were held to wit:

IN RE: REQUEST FOR QUALIFICATIONS FOR BRIDGE INSPECTION PHASES 1 & 2

We need 3 scorers for the quotes and since there are only two commissioners, Steve Siddall, Highway Superintendent, or Sue Himes, Highway Clerk, as LPAs will have to be the third scorer. Dan Bridegroom instructed Sue to be the 3rd scorer and Steve is to sign as the LPA.

Bridge inspections are mandatory by the state every two years. They are 80/20 projects with us paying it all up front and getting reimbursed the 80% by the state.

Twelve proposals were submitted as follows:

1. Butler Fairman & Seufert, Inc.
2. RQAW Consulting Engineers
3. Beam Longest & Neff, LLC
4. Janssen & Spaans Engineers
5. Clark Dietz, Inc.
6. HW Lochener, Inc.
7. Frost Engineering & Consulting
8. United Consulting
9. Shrewsbury
10. Bonar Group
11. DLZ Engineers
12. USI Consultants

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The commissioners worked on the scoring and will submit the results to INDOT.

There being no further business to come before the board the meeting adjourned.

Dan Bridegroom, President

Kathy Norem, Vice President

VACANT
VACANT

Michaelene J Houston, Auditor

April 5th, 2010

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in regular session at 9:00a.m. in the Annex meeting room, Knox, Indiana, with all members present and the following proceedings were held to wit:

IN RE: CLAIMS, PAYROLL, AND MINUTES

Kathy Norem moved to approve the 3/20/2010 payroll, seconded by Dan Bridegroom, with two ayes.

Kathy Norem moved to approve the April claims, pending the outcome of the investigation on the CenturyLink phone bills.

Kathy Norem moved to approve the 3/15/2010 minutes, seconded by Dan Bridegroom, with two ayes.

IN RE: E.M.S./E.M.A.

Mary Lynn Ritchie & Lisa Burger appeared on behalf of EMS. Mary Lynn reported receipts from collections for \$162.90, and receipts from O'Hara for \$680.53. Kathy Norem moved to approve the submitted write-offs in the amount of \$1,980.90, seconded by Dan Bridegroom, with two ayes.

They submitted a financial activity spreadsheet and run sheet.

Mary Lynn asked if the hospital defers bills for self pay indigents are we going to as well. The county's policy has always been no deferral, and she wanted to know if they wanted to keep it that way. Martin Lucas, County Attorney, said the county would probably have to pass an ordinance stating which guidelines to follow to defer these charity cases based on the hospital's approval of the case. Kathy wants to know how often it happens, and how much is involved.

Attorneys sometimes call to request a settlement amount, which has never been approved by the commissioners. They agreed they do not want to settle for a lesser amount.

Lisa told the commissioners that she only received one bid for repairs to the EMS garages. She is still trying to get more, and she is also keeping her eye out for a new or "good used" ambulance.

IN RE: HIGHWAY

Steve Sidall submitted the final inspection for bridge #137 on County Road 300.

Steve also submitted a copy of previous years' frost law ordinance for the commissioners' perusal. There is no fine, and Steve wants to know what the consequences should be, if someone is caught. Martin Lucas said it is a Class C infraction under IC Code IC-9-20-1-4, and would be an automatic traffic ticket. They discussed different options regarding offenders. Steve wants to know what can be done if

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someone cuts a road without a permit. Martin said they could be charged with negligence.

Steve submitted the information on a company offering sign tracking for the county, which is required by the state. The company charges a one-time fee of \$2,500. Dan thinks the information is already available on the county's GIS system.

The commissioners want a cost analysis report so they can see if it is cost prohibitive to use the railroad ballast. Martin Lucas will make sure there isn't a problem with the state if we do use the railroad ballast.

Steve reported that the gas pumps are still not communicating with the site. He wants to know how to pay to correct this. The commissioners told him to request an additional appropriation.

Steve asked the commissioners about cell phones, and contracts. The commissioners said they want the spare phone lines cancelled. They said they are looking at a cell phone contract to cover the entire county.

Steve informed the commissioners that the ADT security system is not working, since the new phone system has been installed. The commissioners requested a detailed explanation of the problem, and asked Steve to talk to ADT about it.

The Solid Waste Department requested stone for a recycling site. Steve asked the commissioners if he is supposed to grate it, as it is not county property. The site is owned by Richard's Disposal, and Solid Waste ordered their own stone. Martin feels the issue is between the owner and Solid Waste.

Steve reported they are going to start making pug next week.

The Highway Department requested an additional appropriation for \$10,000 for bituminous. The commissioners asked Steve to withdraw that request, and use the Commissioners EDIT money.

Steve also asked if the commissioners still want the highway to calcium chloride spray the gravel roads. Kathy Norem moved to approve giving the department \$10,000 for bituminous, and \$20,000 for calcium chloride, in addition to the \$30,000 they already have, out of Commissioners' EDIT money. Dan Bridegroom seconded the motion, and it passed with two ayes.

IN RE: E.S.G. ENERGY SYSTEMS

Oliver Nelson, with ESG Energy Systems Group, submitted a presentation, and explained how his company works to save people on their energy (on file in auditor's office). The commissioners told Mr. Nelson they have already had this done through another company.

IN RE: JAIL NURSE/HEALTH CARE CONTRACT

Sheriff Oscar Cowen submitted a Health Care Contract from "Advanced". Kathy commended Oscar for working hard to find a cheaper contract, which offers meals and supplies. Kathy & Oscar are going to sit down with both companies to discuss their options. The current contract with "Health Professionals" is not up until December 31, 2009, but it requires a three month notice of cancellation.

IN RE: C.A.M.S.

Kathy Norem moved to approve the new agreement presented from Umbaugh, seconded by Dan Bridegroom, with two ayes. The CAMS quote was revised, since the county was not approved for a grant.

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IN RE: STARKE COUNTY COMMUNITY CORRECTIONS

Pat Mitchell with Community Corrections reported that the grant application was accepted and needs signatures from the commissioners and auditor. Pat submitted a summary of the projection (on file in auditor's office). Kathy Norem moved to approve the grant application, pending review by commissioners, seconded by Dan Bridegroom with two ayes.

IN RE: PLANNING COMMISSION

The commissioners received a letter from Millbranth & Bush in regard to a letter sent by the Planning Commission to John Bleork, asking him to move his fence. Martin Lucas said if the fence encroaches on government property, it becomes a highway matter, as well as a safety issue. The commissioners plan to ask Steve Siddall to check into the encroachment.

IN RE: INFORMATION TECHNOLOGY AND COMMUNICATIONS

Bob Smith, IT Director, updated the commissioners on the offsite backup server. Information is currently being kept on the hard drive and being rotated out. He said he cannot use the backup company he previously used. He said we also need a higher speed Internet connection in order to download information to an offsite location. The commissioners asked him to check in to both of these.

The commissioners asked Bob to keep working on the phone bill, to bring the price down.

IN RE: KOONTZ LAKE SEWER PROJECT

The Koontz Lake Sewer District requested a waiver on the road cutting permit fees, for the Koontz Lake Sewer Project. Kathy Norem moved to waive the fees, seconded by Dan Bridegroom, with two fees.

IN RE: INSURANCE

Bridget Markin, with 1st Source, talked to the commissioners about liability insurance renewal. There were three resumes submitted, 1st Source being one. Bridget was there to answer any questions from the commissioners.

Kathy Norem moved to limit our search for insurance coverage to one agent, who will bring us three quotes, with that agent being Bridget Markin at 1st Source Insurance. Dan Bridegroom seconded the motion, adding that they want the carriers to come to the June 7th meeting with Bridget, and it passed with two ayes.

IN RE: LIBRARY BOARD APPOINTMENT

Kathy Norem moved to appoint Pat Zobrist to the Starke County Library Board, seconded by Dan Bridegroom, with two ayes.

IN RE: TAX SALE

Dan Bridegroom moved to approve Starke County holding a Title sale with \$100 as a starting price for each parcel, seconded by Kathy Norem with two ayes.

Phillip Frazier purchased a property through a Commissioners' Sale in 2001 but never recorded his deed. Kathy Norem moved to approve a replacement Quit Claim Deed, seconded by Dan Bridegroom, with two ayes.

IN RE: DRAINAGE BOARD VACANCY

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The commissioners discussed filling the vacant seats on the drainage boards, previously held by Mark Milo. They see no value in having all three commissioners sit on the drainage board. They would like citizens on the board.

IN RE: BAILEY COX NEWTSON

The landowners received a letter from Bailey Cox, stating that Bailey Cox Newton Conservancy would like to be notified before any new waters are drained thru the conservancy.

IN RE: LANDFILL

Dan reported he had been to IDEM and they were very helpful, and pleased the county changed firms.

IN RE: ENERGY BLOCK GRANT

Dan went to a Block Grant meeting in Indianapolis, regarding the energy grant the county received. The City of Knox received \$93,400, the Town of North Judson received \$41,895, and Starke County received \$57,500.

IN RE: WORKERS' COMPENSATION CONTRACT

Kathy Norem moved to approve the Workers' Compensation Health Contract with Healthline, seconded by Dan Bridegroom, with two ayes.

IN RE: CHILD ABUSE PREVENTION

Larry Harris, Starke County CADA representative, appeared and asked the commissioners to declare April Child Abuse Prevention Month for Starke County. He had a proclamation for the commissioners to approve. Kathy Norem moved to approve the proclamation, seconded by Dan Bridegroom, with two ayes.

IN RE: SALESMEN

Any sales representatives asking to be put on the agenda need to call and talk to the commissioners first.

There being no further business to come before the board, Kathy Norem moved to adjourn.

Dan Bridegroom, President

Kathy Norem, Vice President

VACANT

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Michaelene J Houston, Auditor