

Monday, June 6, 2016

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in regular session at 6:00PM in the Annex meeting room, Knox, Indiana, with Kathy Norem, Don Binkley and Kent Danford present and the following proceedings were held to wit:

The meeting was called to order by Commissioner President Kent Danford.

EMS MONTHLY REPORT

EMS Director Keith Emigh and Clerk Mary Lynn Richie appeared before the Board to submit their monthly departmental report. Clerk Richie advised the number of runs had increased in the month of May and so had the Accounts Receivable collected. She also advised they had received a total of \$364.80 from Small Claims Court and \$716.21 from Collections Attorney Jonathan O'Hara. Clerk Richie noted she had been experiencing a problem with their Data Med billing system. She advised the IT Director had copied their program and sent it to the vendor for repair. It has been repaired and she was able to get caught up with all her billing as of that morning. She also advised she has been talking with Ability, a company who handles electronically their Medicare and Medicaid claims. They are also working on getting some insurance companies set up to be billed electronically which will make for a quicker turnaround similar to Medicare.

Director Emigh noted in regard to personnel that he had hired a new part time EMT and one part time Paramedic during the month of May. He filled the full time EMT slot which was open with Andy Lawrence who is Grovertown Base dedicated. He noted Mr. Lawrence has been a part time EMT with their department for six years. In regard to Education he advised they had an Ivy Tec Instructor, Jenn Napp, put on training about updates as related to Autism. Director Emigh noted he completed several certification classes during the month of May. In regard to Rig Maintenance he advised he had all the routine oil changes and maintenance done on all the trucks. He has been working on the price quotes for the two used trucks to replace 0094 and 0514. He advised the salesman had taken them to the Highway Garage for an inspection as was requested at last month's meeting. The Garage had advised the trucks need tires, new light packages and noted their age and mileage. The Garage also noted there is no warranty and no good record of their maintenance history. Director Emigh distributed the price quotes from Osborn Construction & Design for the two used vehicles. He advised they are both 2005 and are both diesel trucks. One's mileage is 125,000 and the other's is 118,000. The price for both vehicles was \$44,612.66 and the price with a \$4,000.00 trade in for the two older ambulances is \$40,612.66.

Commissioner Binkley stated he would like time to examine the quotes first before a decision is made and Commissioner Norem agreed with him. She also stated they both have a lot of miles on them and no maintenance history. She noted she had received prices from Cambe Chevy for chassis costs and will be providing them to their department.

Director Emigh noted routine base maintenance was completed at all bases and there were no safety injuries during the month of May. He also advised the actual yearly savings from switching from Praxair to American Welding was \$9,397.65.

COUNTY HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Rik Ritzler appeared before the Board with his monthly departmental report. He advised they have noticed a decrease in traffic on CR300E south of the industrial park as a result of their effort but not as much as they would like. He noted there has been some road deterioration caused by additional truck traffic especially on Toto Road to CR300E, on CR200S. He advised they will post signs stating "No Trucks" on CR300E and Toto Road.

Superintendent Ritzler advised they have completed the necessary management requirements which will allow them to apply for the matching funds available under SB57. They have already received their distribution of \$667,000.00 under HB1001 and it will be used for the County's match of the project. He advised he had submitted a plan for three bridge contracts: Bridge 46 (on CR900E, .9 mile south of SR10), Bridge 47 (on CR625S, just west of CR875E), and Bridge 50 (on CR1150E, .9 mile south of SR10). He also noted a second project would be road paving using their own forces. He advised under the new bill they are allowed to apply for matching funds for money used to purchase the oil and stone that is used for asphalt production.

Superintendent Ritzler noted in regard to INDOT 2021 Call for Projects they are also nearing funding approval under a different program for the last of the deficient Yellow River Bridges. He advised they had received notice that they has passed round one and will be called into for a presentation on the project of Bridge 7.

Superintendent Ritzler advised in regard to Spring/Summer Operations they have begun paving operations that day doing intersections in Davis Township. He noted brush cutting is being done and mowing operations. They have five mowers operating throughout the county. He also noted there are

drainage problems at Bass Lake/CR210/Elm St. and CR300W/CR800S that they are currently working on possible solutions.

In regard to the Intern/Work One On the Job Training Program he has two OJT workers through Work One which has saved the County \$12,000.00 so far this year. In regard to the 18-24 year olds Work One Intern Program they have saved \$2,500.00 using that program.

In regard to Training, Superintendent Ritzler stated thirteen of their employees attended a signs class in Plymouth; a safety training class on backing safety; ongoing weekly meetings; and the Superintendent attended the IACHES (Indiana Association on County Highway Engineers and Supervisors) in Indianapolis on June 1st. During the conference he received the Purdue/LTAP Road Builder award/designation. In regard to Safety, the Superintendent noted there were no employee injuries during the month of May.

STARKE COUNTY AIRPORT ORDINANCE; SCEDF GRANT AGREEMENT

Starke County Economic Development Foundation Director Charlie Weaver appeared before the Board with the Starke County Airport Ordinance that he received approval from the County Council at their last meeting. He advised he would feel more comfortable if the Board of Commissioners also were to approve the Ordinance. Commissioner Norem made a motion to approve the Ordinance. Commissioner Binkley seconded the motion and it passed with all ayes.

He also advised he had a request from KIRPC in regard to the last grant agreement they would like an agreement formed between the County and the SCEDF similar to the one the County created with SCILL. Commissioner Norem made a motion to approve the agreement, seconded by Commissioner Binkley. The motion passed with all ayes. Director Weaver thanked Commissioners Norem and Binkley for their attendance at the recent SCILL Graduation.

IT DEPARTMENT REQUEST TO LEASE SERVERS AND SOFTWARE

IT Director Brian Pinson appeared before the Board to discuss the leasing of two Dell Power Edge Servers and Veeam Backup Solution Software. He advised the purchase price of the two servers was \$13,545.00 and the lease price was \$670.48/month for 24 months and \$451.05/month for 36 months. The cost of the software was \$9,457.50 or a \$474.77/month lease for 24 months, or \$323.54/month for 36 months. He advised the two current County servers were old; they were purchased by Bob Smith prior to 2010. He stated with these two new servers, along with the ones he just recently purchased, the County would never be down again. He noted they just experienced a loss of the LOW Financial Software for a few hours due to problems with those older servers. A lengthy discussion followed, discussing the rate of a purchase versus the cost of the lease terms. Director Pinson noted EMA Director Jacob Lippner just recently applied for a grant that would cover the cost of the two new servers. In order not to lose the grant funding if awarded the Commissioners decided to take a lease on the two servers and not purchase them outright until the grant is settled. Commissioner Norem made a motion to purchase the Backup Solution Software in the amount of \$9,457.50 out of the Cumulative Capital Development Fund, and to lease the purchase of the servers for the term of 36 months in the amount of \$451.05/month for the term of six months. She asked Director Pinson to negotiate the interest of the term to at least ½ and to make sure a contract is issued on this lease agreement. Commissioner Binkley seconded the motion and it passed with all ayes.

AUDITOR'S BUSINESS: MINUTES, VENDOR CLAIMS DOCKET, PAYROLL CLAIMS DOCKETS

Commissioner Binkley made a motion to approve the minutes of the May 16th meeting. Commissioner Norem seconded the motion and it passed with all ayes. Commissioner Norem made a motion to approve the Payroll Claim for the pay period ending on May 21st, with a pay date of May 27th, in the total gross amount of \$212,963.07. Commissioner Binkley seconded the motion and it passed with all ayes. Commissioner Binkley made a motion to approve the Vendor Claims Docket in the total gross amount of \$548,278.52. Commissioner Norem seconded the motion and it passed with all ayes.

IN OTHER BUSINESS TO COME BEFORE THE BOARD

Commissioner Norem stated the AC is not working for the 3rd Floor of the Courthouse and it is scheduled to be part of the Courthouse project. She noted the cost for repairing the AC will come out of the project money. Custodians Jim Coad and Mike Gerhart have been notified to go ahead and get it fixed. They have contacted DLZ to get the specs.

Auditor Chaffins advised Richard Callahan was allowed to take an electrical invoice for \$3,500.00 off his 2016 rental amount (which was approved by the Park Board) which left a balance of \$1,500.00. A check was then turned in to the County for the remainder of his 2016 rental balance, the \$1,500.00.

Coroner Danny Hoffer appeared before the Board to discuss problems he is experiencing with his department. He advised there had been a possibility of keeping the Coroner Office at this business location but his renter will not allow him to have the office there. There was a brief discussion as to where the Coroner's Office would be located since it appears it will be a while before the EMS Office has to be moved. Commissioner Binkley stated it appears a temporary office can be set up at the Glove Factory which would be secure. Coroner Hoffer distributed a paper stating how many days he held a body until it was decided what was to be done with it. One case was for 38 days, one was 11 days and the third case shown was 14 days and if he had stored the body in Jasper County or Marshall County it would have been at a rate of \$250.00/day for a total of those three bodies being \$15,750.00. The Coroner was showing the importance of the County having its own Office. In the second discussion he talked about the rate he was paying his deputies. He noted the rate was higher for deputies in surrounding counties and he wanted to know if he could increase his budget to 75, which was allowed. In the third item Coroner Hoffer advised if the County has someone die in another county that county can then order that person to have an autopsy and then the County receives the bill for the autopsy. He advised the County just received a bill from St. Joseph County in the amount of \$3,200.00 for one autopsy. The Coroner stated when he has taken someone for an autopsy it usually costs between \$1,600-1,700.00 and not \$3,200.00. Commissioner Norem made a motion to have our Attorney write a letter to St. Joe County to negotiate a smaller price for autopsies. Commissioner Binkley seconded the motion and it passed with all ayes.

PUBLIC COMMENT

There were no public comments at this meeting.

There being no further business, Commissioner Norem made a motion to adjourn the meeting. Commissioner Binkley seconded the motion and it passed with all ayes. The meeting was adjourned at 7:25PM.

June 6, 2016

Kent Danford, President

Donald Binkley, Vice President

Kathryn Norem

Katherine Chaffins, County Auditor
& Secretary to the Board of County Commissioners

EXECUTIVE SESSION

Monday, June 13, 2016

The Starke County Board of Commissioners and the Starke County Council met in a combined Executive Session at 5:30 PM, in the office of the Starke County Annex Meeting Room, Knox, IN with Commissioners Kathy Norem and Donald Binkley, Council Members Freddie Baker, Robert Sims, Brad Hazelton, Dave Pearman, Brian Cavender and Pamela Stalbaum, County Attorney, Martin Lucas and Auditor, Katherine Chaffins present, and the following proceedings were held to-wit:

The meeting was held to discuss the lease of real property by a governing body pursuant to IC 5-14-1.5-6.1(b)(2)(D). Absent from the meeting was Councilwoman Jennifer Davis and Commissioner Kent Danford.

I can attest the only issue discussed at this meeting was in regard to the lease of real property by a governing body.

The meeting adjourned at 6:30PM.

Katherine Chaffins, Auditor of Starke County