

August 3, 2015

Pursuant to adjournment comes now the Starke County Council and meet in a special session at 9:00AM in the Annex meeting room, Knox Indiana and the following proceedings were held to wit:

The meeting was called to order by Council President Freddie Baker at 9:14AM. He advised the purpose of the meeting was to review the County Departments' 2016 budgets.

Council Members present for the meeting were Pam Stalbaum, Freddie Baker, Dave Pearman, Bob Sims, Bryan Cavender and Brad Hazelton. Absent from the meeting was Councilwoman Jennifer Davis.

COUNTY HIGHWAY DEPARTMENT BUDGETS:

Superintendent Rik Ritzler was asked to appear to answer any questions in regard to his department's 2016 requested budgets. The following changes were made to the proposed budget:

Fund 1176, Department 0530: Reduce budget item 10120, Superintendent from \$ 56,215. to 50,000.

Fund 1176, Department 0531, reduce line 10121, General Foreman from \$ 47,500. to 42,500. He explained the distinction between the Senior Crew Leader, Crew Leader and Truck Drivers. Councilman Hazelton made a motion to approve the budget with the proposed changes. Councilman Cavender seconded the motion and it passed with all ayes. The total approved budget for Fund 1176, Highway Department: \$2,312,020.00. In regard to Fund 1135, Cumulative Bridge, he advised of the proposed creation of the position of Bridge Program Manager which would be an addition of \$10,000. to the Superintendent's pay. Councilman Pearman made a motion to approve the proposed budget with the stipulation the new position is approved also by the Board of Commissioners. Councilman Cavender seconded the motion and it passed with all ayes. The total amount of the approved budget is \$270,151. and Fund 1169, Local Road & Street, \$247,300.00, was approved as requested. Councilman Hazelton approved the budget, seconded by Councilwoman Stalbaum. The motion passed with all ayes.

COUNTY GENERAL FUND 1000:

The County General Fund requested budgets were reviewed by department.

Fund 1000, Department 001, Clerk: line item 30100, postage was reduced to \$6,000.00, leaving a total departmental budget of \$171,598.00. Councilman Sims made a motion to approve the Clerk's budget with the proposed change, seconded by Councilman Hazelton. The motion passed with all ayes.

Fund 1000, Department 002, Auditor: The budget was approved as requested, for a total of \$169,145.00. Councilman Hazelton made a motion to approve the Auditor's budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 003, Treasurer, The budget was approved as requested for a total budget of \$100,652.00. Councilman Pearman made a motion to approve the Treasurer's Budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 004, Recorder: The budget was approved as requested, in the total amount of \$78,262.00. Councilman Pearman made a motion to approve the budget of the Recorder, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 005, Sheriff: line item 10202, Chief Deputy was changed to Captain and the proposed amount was increased to \$ 42,500.00 to match the pay of the Highway Department's General Foreman. The total of the approved Sheriff's departmental budget was \$643,411.00. Councilman Hazelton made a motion to approve the Sheriff's budget, seconded by Councilman Pearman. The motion passed with all ayes.

Fund 1000, Department 006, Surveyor: Budget line item 20100 was reduced to \$1,000. The total budget was approved for a total of \$76,433.00. Councilwoman Stalbaum made a motion to approve the Surveyor's budget, seconded by Councilman Sims. The motion passed with all ayes.

Fund 1000, Department 007, Coroner: The budget was approved as requested in the total amount of \$36,012. Councilman Pearman made a motion to approve the Coroner's budget seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 008, Prosecuting Attorney: The budget was approved as requested in the amount of \$ 76,309. Councilman Pearman made a motion to approve the Prosecutor's budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 019, Election Board: line item 10403, Absent Voters Board was reduced to \$11,500.00; line item 10500 Canvassing Board was reduced to \$600, line item 10604 Precinct Board was decreased to \$30,900, line item 10802 Provisional Ballot Board was reduced to \$600; line item 11001 Travel Board was reduced to \$1500; line item 30100 Postage was reduced to \$4000; line item 30200 Mileage was reduced to \$200; line item 30204 Travel Expense was reduced to \$400; line item 31001 Precinct Board Meals was reduced to \$8,000; and line item 32000 Election Day Support was reduced to \$4,000 for an approved budget total of \$101,309. Councilman Sims made a motion to approve the budget of the Election Office with all the proposed changes. Councilman Cavender seconded the motion and it passed with all ayes.

Fund 1000, Department 020, EMS/EMS: The budget was approved as requested in the total amount of \$1,121,157. Councilman Pearman made a motion to approve the budget of the EMS Department, seconded by Councilman Hazelton. The motion passed with all ayes.

Fund 1000, Department 021, Purdue Extension Agent: line item # 20202 repair & maintenance was reduced to \$2,000.00, for a total approved budget of \$102,300.00. Councilman Sims made a motion to approve the Extension Office's budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 022, Planning Commission: line item # 10105, Clerk, was reduced to \$28,802.00, line item 40102, equipment, was reduced to zero as it would be an expense for the Cumulative Capital Fund. The total approved budget is \$ 95,266.00. Councilman Hazelton made a motion to approve the Planning Commission's budget. The motion was seconded by Council Cavender and passed with all ayes.

Fund 1000, Department 0023, Drainage Board: The budget was approved as requested in the total amount of \$14,150.00. Councilman Pearman made a motion to approve the budget of the Drainage Board, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 0024, Veteran's Service Officer: The budget was approved as requested in the total amount of \$14,959.00. Councilman Pearman made a motion to approve the budget of the Veterans' Service Officer. Councilman Hazelton seconded the motion and it passed with all ayes.

Fund 1000, Department 0025, Commissioners: The budget was approved as requested in the total amount of \$ 1,617,510.00. Councilman Pearman made a motion to approve the Commissioners' budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 0026, Courthouse: was approved as requested for the total budget amount of \$88,843.00. Councilman Hazelton made a motion to approve the Courthouse budget, seconded by Councilman Sims. The motion passed with all ayes.

Fund 1000, Department 0027, Jail: The following items were moved from the Sheriff's proposed jail budget to the Jail CREDIT Fund # 1113: Budget line 10310 Part time maintenance person \$ 20,800; line item 10520 Jailers in the amount of \$ 69,764; line 10805 Cook in the amount of \$ 24,648; line item 31050 Stanley Maintenance Contract \$ 22,500; line item 31060 Mechanical Concepts Maintenance \$ 8,600; line item 31070 ASCO Maintenance \$10,248; and line item 31080 Mitsubishi Electric \$ 4,140. The total amount of the County General Jail Budget approved is \$ 650,066.00. Councilman Pearman made a motion to approve the Jail budget with the proposed changes. Councilman Sims seconded the motion and it passed with all ayes.

Fund 1000, Department 0028, Annex: was approved as requested for the total budget amount of \$71,950.00. Councilman Hazelton made a motion to approve the Annex building budget, seconded by Councilwoman Stalbaum. The motion passed with all ayes.

Fund 1000, Department 0029, Circuit Court: Budget line item 10300 Extra Help was reduced to \$16,500; and line item 11303 Petit Jurors was reduced to \$12,500; for a total approved budget of \$544,225.00. Councilman Pearman made a motion to approve the Circuit Court budget with the proposed changes. Councilman Hazelton seconded the motion and it passed with all ayes.

Fund 1000, Department 0030, BZA: The budget was approved as presented in the total amount of \$16,229.00. Councilman Pearman made a motion to approve the BZA budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 0031, Soil and Water: was approved as requested for the total budget amount of \$30,152.00. Councilman Pearman made a motion to approve the Soil & Water budget, seconded by Councilman Hazelton. The motion passed with all ayes.

Fund 1000, Department 0032, Prosecutor Attorney: the budget was approved as requested in the amount of \$107,221.00. Councilman Pearman made a motion to approve the Prosecutor's budget, seconded by Councilman Sims. The motion passed with all ayes.

Fund 1000, Department 0033, County Council: was approved as requested in the total budget amount of \$35,786.00. Councilman Pearman made a motion to approve the Council's budget, seconded by Councilman Cavender. The motion passed with all ayes.

Fund 1000, Department 0035, IT: The budget was approved as presented in the total amount of \$279,326.00. Councilman Pearman made a motion to approve the IT budget, seconded by Councilman Cavender. The motion passed with all ayes.

The total approved County General budget for 2016: \$6,240,771.00.

CAGIT CERTIFIED SHARES FUND 1110

The budget for Fund 1110 was approved as presented in the total budget amount of \$450,000.00. Councilman Hazelton made a motion to approve the proposed budget, seconded by Councilman Cavender. The motion passed with all ayes.

CUMULATIVE CAPITAL DEVELOPMENT FUND FUND 1138

The budget for Fund 1138 was approved as presented in the total budget amount of \$106,000.00. Councilman Sims made a motion to approve the proposed budget, seconded by Councilman Cavender. The motion passed with all ayes.

HEALTH DEPARTMENT'S BUDGETS:

Fund 1159, Health Department budget line item 10804 was reduced to \$15,000. The total Fund 1159 approved budget is \$150,340.00.; Fund 1168, Local Health and Maintenance was approved as requested in the amount of \$33,139.00; and Fund 9133, LHMF/Tobacco Settlement, was approved as requested in the amount of \$17,494.00. Councilman Hazelton made a motion to approve the Fund 1159 budget,

seconded by Councilwoman Stalbaum. The motion passed with all ayes. Councilman Sims made a motion to approve the Fund 1168 budget, seconded by Councilman Hazelton. The motion passed with all ayes. Councilman Sims made a motion to approve the Fund 9133 budget, seconded by Councilman Hazelton. The motion passed with all ayes.

2015 REASSESSMENT FUND 1188:

Fund 1188, line item 40100, computer system & equipment, was reduced to 0. The total approved budget was \$ 377,913.00. Councilwoman Stalbaum made a motion to approve the Fund 1188 budget with the proposed change. Councilman Pearman seconded the motion and it passed with all ayes.

911VFUND 1222:

The budget for Fund 1222 was approved as requested in the total budget amount of \$418,841.00. Councilman Pearman made a motion to approve the Fund 1222 budget, seconded by Councilman Hazelton. The motion passed with all ayes.

SUPPLEMENTAL ADULT, FUND 2100:

The budget for Fund 2100 was approved as requested in the amount of \$75,420.00. Councilman Hazelton made a motion to approve the Fund 2100 budget, seconded by Councilman Hazelton. The motion passed with all ayes.

SUPPLEMENTAL JUVENILE FUND 2105

The budget for Fund 2105 was approved as requested in the amount of \$16,027.00. Councilman Cavender made a motion to approve the budget of Fund 2105, seconded by Councilman Hazelton. The motion passed with all ayes.

PRE-TRIAL DIVERSION FUND 4907

The budget for Fund 4907 was approved as requested in the amount of \$116,582.00. Councilman Pearman made a motion to approve the Fund 4907 budget, seconded by Councilman Sims. The motion passed with all ayes.

At the conclusion of the last Fund budget review, the Board asked Auditor Chaffins to calculate the cost of a 1%, 2% and 3% pay raise and present it to their next meeting before any raises would be issued. They also asked to see the 2016 salary ordinance show a range of pay for each position, listing the maximum pay as the amount approved in the 2016 budget, and the bottom pay to be 80% of the max pay. They stated the Department Head would have the ability, when filling a position with a new employee, not to start them out with the full maximum pay, and their pay be based on experience and or education. Then the range would also include any pay increases during their first year based on favorable employee evaluations. Auditor Chaffins advised she could provide the information.

Councilman Hazelton made a motion to adjourn the budget workshop, seconded by Councilman Cavender. The motion passed with all ayes and the workshop was adjourned at 12:30PM.

AUGUST 3, 2015

Freddie Baker, President

Dave Pearman, Vice President

Brad Hazelton

Pam Stalbaum

Bryan Cavender

ABSENT_____
Jennifer Davis

Robert Sims

Katherine Chaffins,
Starke Co. Auditor &
Secretary to the County Council

