

MONDAY, OCTOBER 3, 2016

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in regular session at 6:00PM in the Annex Meeting Room, Knox, Indiana, with Kent Danford and Donald Binkley present and the following proceedings were held to wit:

The meeting of the Board of Commissioners was called to order by Commissioner President Kent Danford at 6:00PM. Commissioner Norem was absent from the meeting.

MINUTES AND PAY CLAIMS

Commissioner Binkley made a motion to approve the payroll claim for the pay period ending on September 24, with a pay date of September 30th, in the total gross amount of \$220,238.23. Commissioner Danford seconded the motion and it passed with all ayes. Commissioner Binkley made a motion to approve the vendor claims docket in the amount of \$1,500.00. Commissioner Danford seconded the motion and it passed with all ayes. Commissioner Binkley made a motion to approve the vendor claims docket in the amount of \$264,003.62. Commissioner Danford seconded the motion and it passed with all ayes. Commissioner Binkley made a motion to approve the minutes of the September 19th meeting. Commissioner Danford seconded the motion and it passed with all ayes.

EMS DEPARTMENT REPORT

EMS Director Keith Emigh and Clerk MaryLynn Richie appeared before the Board to present their monthly departmental report. Clerk Richie reported the number of runs is fluctuating and the accounts receivable are up \$82,000.00 over last year. She advised they had received \$820.81 from Collections Attorney Jonathan O'Hara and \$213.30 from Small Claims Court. She also stated they will be receiving a total of \$64,000.00 for the 2014 Medicare reimbursement thus making a grant total of Medicare reimbursements received in 2016 of \$176,000.00. That money has been receipted into County General Fund. Director Emigh advised they are still waiting on DATAMED to become effective to use as billing software. He is hoping it will be in place in November.

Director Emigh advised he had met with the Pharmacy Director of the Hospital working on their new policy for medication from the ER. He is also working on updating his Meds listing for the State and a new roster for them also. He stated the AFG grant is opened again and they will start the process to apply for it.

In regard to Personnel Director Emigh stated he had hired two part time EMTs and five part time Paramedics last month.

In regard to Education Director Emigh advised he attend the LEPC meeting, two Board of Commissioner meetings and one County Council meeting. He stated he also received the following training: Emergency Response Planning and Unified Command Awareness Level. He advised he had a Paramedic hold a class on Combat tourniquets and also held training on Pediatric Code Scenario.

In regard to Rig Maintenance Director Emigh advised Rig 0086 the engine has been replaced as it was still under warranty and Dobson's had to replace the intermediate shaft speed sensor on the transmission. Rigs 0514, 0084, and 0085 had basic maintenance. He also advised he has been calling dealers to get costs on new ambulances and working on a replacement plan for the replacement of their ambulances as other departments due with their vehicles.

Director Emigh noted routine base maintenance was completed at all the bases; they had no safety injuries last month. Director Emigh also noted he is constantly looking at ways to save money on their supplies and services.

Director Emigh then discussed purchasing a new ambulance. He advised the last ambulance was purchased in 2013. He provided a report of the ambulances they correctly have, their mileage and dates they were purchased. Commissioner Binkley made a motion to recommend to the Council that an ambulance be purchased using the Rainy Day Fund. Commissioner Danford seconded the motion and it passed with all ayes. Commissioner Binkley asked that Director Emigh get price quotes for a "Demo" ambulance as a new one would cost between \$123,000.00-\$128,000.00.

COUNTY HIGHWAY DEPARTMENT REPORT

Highway Department Superintendent Rik Ritzler appeared before the Board of Commissioners to present his monthly departmental report. He advised of the current bridge replacement projects: Bridge 78 (located on CR250W, .5 miles south of Toto Road)—construction will begin on the bridge next week; Bridge 96 (located on CR900S, .5 mile west of US421)-the bridge was replaced with three CMP pipes last month; Bridge 50 (located on CR1150E, .9 mile from SR10)-the bridge bid was awarded to Northern Indiana Construction last month. The selected bid was \$270,531.00, almost \$46,000.00 less

than the engineer's estimate; Bridge 46 (located on CR900E, .8 mile from SR10)-the design for the bridge is almost complete. It will be advertised for a November 7th bid opening; Bridge 47 (located on CR625S, just west of CR875E)-the design for the bridge is almost complete and it will be advertised for a November 7th bid opening; Bridge 7 (located on CR1200E, 1.1 mile south of SR8)-the County received word they were awarded \$1,080,000.00 in matching fund for this bridge replacement in 2019. It is an 80% match for the entire cost of the project which will cost the County 20%. Superintendent Ritzler presented in his monthly report a breakdown of all the bridges in the County and when repairs had been completed and when the future repairs will be completed. He advised the bridge repairs are ahead of schedule.

Superintendent Ritzler advised they have completed all three planned rounds of paving and chip sealing this year. He provided a print out in his report of all the current completed road improvements.

In regard to training Superintendent Ritzler advised they had recently completed a training of the County's Employee Highway Department handbook. They have LTAP Road Scholar classes schedule in November and December. He also advised he is currently getting some employees receiving the Certified Construction inspection classes, which is a six session very difficult class.

In regard to winter preparations, Superintendent Ritzler advised he had received prices on the purchase of salt. He stated he can work with INDOT on the prices and noted they will be paying \$56.16 per ton for untreated salt; and \$72.84 for treated salt.

SHARP DISPOSAL SERVICE AGREEMENT

County Health Nurse, Frank Lynch, appeared before the Board to present the Sharp Disposal Service Agreement for 2017. He advised the agreement has changed to a yearly price which is \$204.00 for the year. Commissioner Binkley made a motion to approve the agreement. The motion was seconded by Commissioner Danford and passed with all ayes.

PLANNING COMMISSION'S PRESENTATION OF CAFO ORDINANCE

Planning Commission Administrator Terry Stephenson appeared before the Board to present the revised CAFO Ordinance to the Board of Commissioners for their approval. Administrator Stephenson advised the Planning Commission certified the Amended Ordinance by an 8-0 vote and now he is presenting it to the Board of Commissioners for their approval. The Amended Ordinance is an amendment to their existing CAFO Ordinance. The amendment was properly handled by the Planning Commission for their ordinance approval. County Attorney Marty Lucas advised the Board should consider this to be the 1st reading of the ordinance at this meeting due to the ordinance's statute and fees. He noted the ordinance should be publicly posted and then the next Commissioner meeting will be by the 2nd notice of the ordinance.

SAN PIERRE OLD BANK BUILDING

Administrator Stephenson advised the owner of the old bank building in San Pierre is wishing to donate it to the County for cleanup. He stated he will inspect the building prior to the County accepting the ownership of it.

CITY OF KNOX EMPLOYEE AGREEMENT

Administrator Stephenson inquired if the County could work together with the City of Knox's Planning Commissioner to cover for each other when there is vacation time and other time off.

Attorney Lucas recommended this request be in writing before approval is granted.

REQUEST FOR A NEW VEHICLE

Planning Commission President Roger Chaffins was present at the meeting and advised the vehicle driven by Terry Stephenson needs badly to be replaced. Mr. Chaffins advised Mr. Stephenson needs to adequately represent the County when he is out on inspections, and he is not doing it now with the vehicle he is driving. Mr. Chaffins asked for a new 4 door pickup or Explorer; he asked for a new vehicle and not a used one.

CADA PROCLAMATION

Annette Ohman of CADA appeared before the Board to present the CADA Proclamation for the month of October as CADA Domestic Abuse Month. Ms. Ohman read the proclamation into the record. She advised they have created exhibits at all the local libraries.

CITY OF KNOX REQUEST FOR JAIL SEPTIC SCREEN

Kelly Clemons of the City of Knox's Septic Department, Sheriff Bill Dulin, and Jail Maintenance Person Tony Mildice appeared before the Board. Tony advised they had received a price quote for a screen to be installed in their septic system which would stop any papers or other items from the Jail's Commissary before it would go into the City's septic system. He advised the price he was quoted was for \$77,000.00 and they would allow monthly payments. Commissioner Binkley asked if the Knox

Mayor will sign off on this after it is purchased. Ms. Clemons stated the Mayor will not sign off on it. Attorney Lucas inquired if they had received any other price quotes as \$77,000.00 was over the purchasing limit and that requires at least three price quotes. They advised they could and advised they will appear at the Board's next meeting.

PROPOSED CORONER BUILDING

Attorney Lucas opened the two bids received for the building of the Coroner Office. He advised the first bid was from Baugh Construction for a 24x30x 9 feet for a total cost of \$29,480.00. He stated the second price quote was from Royal Star Buildings for a 24x32x10 building for a cost of \$35,000.00. Tim Miller, representative for Royal Star, advised their building is larger, they would set up for the utilities, and noted once the contract is signed they would begin the building in 30 days. The building would be completed in another 30 days. Commissioner Binkley stated he would like to review the submitted bids and take this under advisement. This project will be added to the Board's next meeting.

In regard to the CAFO Amended Ordinance, Commissioner Danford advised for anyone interested they could read the ordinance in the Auditor's Office.

RESOLUTION FOR TAX SALE

Commissioner Danford advised the Treasurer had prepared a resolution calling for a sale of the unsold property from the last tax sale in September. The property will be sold at the sale for \$35.00 each in February. Commissioner Binkley made a motion to approve the Resolution for Tax Sale. Commissioner Danford seconded the motion and it passed with all eyes.

IN OTHER BUSINESS

President Danford and Auditor Chaffins signed the Bridge 50 Construction Books.

Commissioner Danford advised we had received a status report from Maxwell in regard to the status of the old county landfill. Attorney Lucas stated he didn't see anything unusual at this time. He also noted that all of the rain the County has recently received may cause an issue out at that landfill.

PUBLIC COMMENT

Ralph and Lisa Saine were present at the meeting and Lisa appeared before the Board. She was upset due to the fact she was told by a neighbor that a hog farm will be installed ten minutes away from where they live. She advised it has been in the works since 8/19/16. She advised they had not received a notice in the mail of this project even though their property is locally located close to that proposed hog farm. Betty Dotlich, of the Planning Commission, was present at the meeting and advised Mrs. Saine of their representative at IDEM that Mrs. Saine should contact. Attorney Lucas advised that this operation's approval would be the action of the Planning Commission. Ms. Dotlich noted the Planning Commission does not give a permit until it is approved and passed by IDEM.

There being no public comment and no further business, Commissioner Binkley made a motion to adjourn the meeting. Commissioner Danford seconded the motion and it passed with all eyes. The meeting adjourned at 7:23PM.

OCTOBER 3, 2016

Kent Danford, President

Donald Binkley, Vice President

ABSENT

Kathryn Norem

Katherine Chaffins, County Auditor
& Secretary to the Board of County Commissioners