

MONDAY, NOVEMBER 4, 2019

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in Regular Session at 6:00PM in the Annex meeting room, Knox, Indiana, with Charles Chesak, Kathryn Norem, and Bryan Cavender present and the following proceedings were held to wit:

The meeting of the Board of Commissioners was called to order by Commissioner President Charlie Chesak at 6:00PM.

CASA FINANCIAL REQUEST

Rhonda Adcock, Director of the Starke County CASA program came before the Board of Commissioners to request additional monies to cover their financials. She explained this program provides volunteer advocates to children in Starke County who have a case in which they have been abused or neglected in some manner. She advised they currently have 44 volunteers and are able to serve almost all of the children in the county. She explained the funding for their program mostly comes from the county, some from the state and beyond that is grants. The income they receive from the state comes from a matching grant program. She advised they do, at times, receive donations from REMC round-up and NIPSCO. They are also looking into receiving VOCA funds which are victims of crimes act funds, by doing this they are trying to lessen the burdon on the county as well as being able to serve more children. She advised she brought with her tonight, Constance Steele, she will be taking her position as Director beginning January 1, 2020. She has come to the Board of Commissioners tonight as they are facing a discrepancy in the amount of county appropriations to the matching grant offer. The state is offering them \$17,298 for the year of 2020, the county appropriation right now stands at \$13,273.91. If they are unable to match the \$17,298 total, they will be missing out on \$4,024.09. She is asking if the Board of Commissioner would be willing to make up the difference. She stated they will be short \$3,024.09 as they have been able to move around some money to make up \$1,000. The total they are asking for tonight is \$3,024.09. Commissioner Norem stated the kids that they help have no one out there taking care of their rights. Often, it is what the parent's rights are and not what is best for the kids. This is where CASA comes in and they provide a very important service to be able to verbalize in court what is in their best interest. Without a CASA the kids do not have anyone advocating for their best interest. Commissioner Cavender made a motion to approve the amount of \$3,024.09 to the CASA program payable out of the County General no appropriation fund. Commissioner Norem seconded the motion and the motion passed with all ayes.

WILLIAMSON vs VORM

Commissioner President Chesak opened the public hearing at 6:09 PM on the Vacation of Part of the Cedar Point Park & Cottage Corner Pointe. Attorney Wallsmith stated he is representing Vorm and McLaughlin. He advised Williamson is present and representing herself. Attorney Bomberger is here as well representing the Hamptons. Attorney Lucas as what position Williamson is representing. She stated she has no objection. Attorney Lucas then asked what position Attorney Bomberger is representing. He stated he is representing the Hamptons as an opponent. Attorney Lucas then asked if there is anyone else of the public here for this matter. James and John Vahous spoke up, they stated they are landowners and are an opponent in this matter. Attorney Wallsmith advised there is a road called Riviera Court which was originally platted as a private easement in the 1990's. At the time Cottage Corner Point was created there was a cul-de-sac at the end as Riviera Court was a dead-end road. Over the years the cul-de-sac was never improved and there was a road that essentially went all the way around the platted area. The road was around 11-13 feet wide and was gravel and maintained by the residents. The county has no responsibility for the road. A year after Cottage Corner point was established another subdivision names Cedar Point was established. This area is now made up of two subdivisions. One containing 4 lots and the other containing 12 lots plus 2 out lots.

Attorney Wallsmith advised through litigation they had reached an agreement with the original parties that were remonstrated, to narrow the roadway from its platted 50 feet and eliminate the cul-de-sac. This would add square footage to lots 10, 11, 12. It would also add 10 feet of width to lots 1, 2 in cottage corner subdivision. Attorney Wallsmith also pointed out that the Starke County Planning Commission had issued a building permit to the McLaughlins, in which they began construction, there is now a foundation on the property but also an order in which no construction can precede until this matter is resolved. Attorney Lucas asked if there are others who would like to speak in favor of the proposed change. Williamson then spoke up and urged the Commissioners to approve this petition as they have been involved in litigation for several years. She advised Judge Shern approved their settlement

agreement which included this vacation. Attorney Lucas then asked who would like to speak in opposition to the proposed petition. Attorney John Bomberger spoke up and stated he wanted to go over the primary objection he and his clients raise tonight. He stated that these proceedings and this process is in error. He stated the statute involved in IC 36-7-3-12, this statute involves the vacation of a public way or place. He explained that the plat for the Cedar Pointe Park subdivision is very clear with regard to Riveria Court. The plat says that the easement of Riveria Court that is incorporated within this plat and also within the recorded plat of Cottage Corner Pointe is for the purpose of ingress and egress for the owners of the lots recorded within the contained subdivision. Noted directly on the plat states that Riveria Court is a private easement for ingress and egress of land owners within this platted subdivision. He explained that this is not a public way or a public place. The people that have the interest in it are the owners of the lots in the subdivision. Therefore, the very statute that is being used to vacate this lot, this right-of-way, is inappropriate. He also explained that his client has issues with the settlement agreement with the Vorns and the Williamsons. He believes what we have here is a situation that should be resolved by the owners of the lots within the subdivision. He and his client would ask that the Board of Commissioners either deny or postpone any decision that would be made on this vacation in order to allow the parties to resolve it on their own.

Commissioner Norem asked Attorney Bomberger if he believes Judge Shern made an error in his order. Attorney Bomberger stated he is not suggesting he made an error in his order but he allowed the two parties to enter into a settlement agreement. Commissioner Norem then stated Attorney Bomberger must be saying that is wrong and the Judge made an error. Attorney Bomberger stated the Judge was resolving a private matter. His direction was that the vacation process moves forward but the question is whether or not this is the right format in moving forward. Attorney Bomberger believes this is not the right format in moving forward. Attorney Lucas asked Attorney Wallsmith to respond to the information that was said about the statute. Attorney Wallsmith stated he quoted accurately from section 12 of that statute however, in section 16 it states that platted easements can be vacated in the same way as public ways and public places in accordance with section 12, which was quoted by Attorney Bomberger. Attorney Wallsmith stated that this vacation is based under section 16 of the code in question and Judge Blankenship before Judge Shern determined this as well. James Vahous then spoke up and stated they have had that plat for 23 years when he bought his property. The Williamsons and the Workmans had bought their property after he had already purchased his. He advised they should have known when they bought their property that the plat was written this way and should not have been fighting over the plat for the last five years trying to change it and manipulate everything around it because someone goofed up and drew the line in the wrong spot when they built their foundation, that error should not be on him. John Vahous then agreed to what James Vahous has said.

Commissioner Norem asked both John and James Vahous that if the Board of Commissioners were to grant this request how it would harm them. John Vahous stated that if they vacate too much of lot 10 all the way to the end of the gravel road, and then too much building goes on to that lot it would cause more flooding to his lot. Attorney Wallsmith stated that as part of the settlement agreement the McLaughlins are going to be required to drain all of their water away from Riveria Court. As they build all of the drain spouts will have to be facing the south side of the subdivision towards the Cedar Pointe Side and away from both of the Vahous properties. Commissioner Norem asked if a surveyor has surveyed that area to determine if the water will actually be able to drain in that direction. Attorney Wallsmith stated they do not have a surveyor report on regarding that. Attorney Lucas asked Attorney Bomberger what his response to the point made that this vacation is actually following the code regarding a platted easement. Attorney Bomberger feels his objection still applies the same as it where to apply to a public way and his client still has interest as a property owner under that platted plat. Attorney Lucas asked if his position is that it is not a platted easement. Attorney Bomberger stated his position is that it is a platted easement but not a public way or a public place.

Attorney Lucas advised the Board of Commissioners they can decide on this matter tonight or they can take it under advisement. After further discussion regarding what portion of the roadway will be vacated and the request of the Commissioners to the McLaughlins regarding taking care in not flooding their neighbors, Commissioner President Chesak closed the public hearing at 6:39PM. Commissioner Norem asked Attorney Lucas what his position on this matter is. Attorney Lucas stated he believes we have seen legitimate positions by the people who all represent different situations. He advised, overall, he believes this is a correct application of the statute of the vacation of platted easements as there has to be a way to change these things. However, this does not answer the questions brought up regarding why someone would get ten more feet on their lot and another individual would not. He stated these are the issues that the Board of Commissioners would have to decide. Commissioner Norem advised that in her opinion this has been in litigation for a long time and does have a ruling by a Judge and she would be in

favor of approving no more than what the Judge has already approved. However, what does concern her are the problems with the drainage issues in this area as well as Bass Lake in general. Stephen Hampton then wanted to make a comment. Commissioner President Chesak denied the comment request as the public hearing in this matter had already been closed. Commissioner Norem stated she is inclined to agree to the request of the vacation as presented, not without respect to those opposed but there is a court order and if they would like to challenge the court order they will have to file litigation proceedings themselves. She stated the Judge has given his opinion on the plat in this matter and she feels they are obligated to follow that court order. Commissioner President Chesak agreed that the one thing he would be concerned about is the drainage as Commissioner Norem had said. Further discussion regarding drainage issues in this area occurred and Commissioner Norem advised the Board of Commissioners had spoken to the Bass Lake Conservancy district about working together to solve the draining issues around Bass Lake and establish storm sewers. However, the Bass Lake Conservancy stated they wanted no part of this solution as they said the residents around Bass Lake would not want to pay the fee for this. Commissioner Norem made a motion to approve the request as presented and as approved by Judge Shern. Commissioner Cavender seconded the motion and the motion passed with all ayes.

HEALTH INSURANCE QUOTES

Holly Horan and Debbie Rikovitch from 1st Source Insurance came before the Board of Commissioners with health insurance quotes for 2020. Debbie explained the county has done very well this year. When they first went to Anthem for a quote Anthem came back with a rate hold but after some negotiations it was brought down 5% but then as they were walking out of the door Anthem has offered even more of a discount. She believes it is because of what Cigna has offered that Anthem is willing to negotiate further. She explained Anthem is now offering a 9.7% decrease as well as a premium credit of \$75,000. Commissioner Norem asked what the total premium would be for 2020 if they had stayed with Anthem. Debbie stated with the premium credit it would come to a total savings of about \$1,540,827. Commissioner Norem then asked what a premium credit entail. Debbie explained when we receive our first bill in January, there will be a \$75,000 credit on the bill. Commissioner Norem advised they then have a quote from Cigna at \$1,541,397. Debbie advised that Cigna is offering an additional \$4,500 savings if we switched to their short-term disability and they are also offering a \$10,000 wellness incentive. Holly advised they will be leaving behind a book containing all the doctors, pharmacies, hospitals, and urgent care providers that are in network with Cigna. Commissioner Norem advised that with Cigna's reduced rate quote not only will it save the county money but the employees will receive a reduction in the premiums they pay as well. She advised she also knows the only way to keep these rates down is by constantly going to the market and that is how we switched from Cigna years ago to Anthem. If you don't make those switches, they won't quote you and you're just stuck with your current carrier. She also advised that she does not like how Anthem has quoted lower prices only because other carriers have quoted lower. Debbie explained that Cigna is offering the county a rate hold for 2021 as long as we stay above 68%-70% loss ratio. Holly explained that Anthem at this point was not able to give them an offer toward the 2021 rate renewal guarantee. With Cigna's breakdown of Targeted Benefit Changes, we will know ahead of time what the increase will be going into 2021. Commissioner Norem asked them to explain what MCR means. Holly stated this is the medical claim ratio and loss ratio of premiums paid in versus claims paid out. After further discussion regarding the quotes received by both Anthem and Cigna Commissioner Cavender made a motion to go with Cigna including the STD package. Commissioner Norem seconded the motion and the motion passed with all ayes.

EMS MONTHLY REPORT

Director Travis Clary came before the Board of Commissioners to present his monthly report. He stated their numbers in runs are pretty consistent with the trend they have been having. The main number they have been watching is the transfer % per month, for last month they were at 44%. He advised in revenue they are up \$266,001.27 from this time last year. Their total revenue as of October 31, 2019 is \$949,044.13. They are hoping that they hit just over a million dollars before the end of the year. Director Clary reported they have received \$1,020.36 from Johnathon O'Hara and \$617.00 from Small Claims. Director Clary then advised that in operations they continue to operate 4 ambulances during the day and 3 ambulances in the county at night. The 4th ambulance is primarily used as their transfer unit, but again has been responding to just as many 911 calls. They are looking into branching out into more community involvement to help keep the elderly and young children safe. They have been speaking with departments that have been successful with this project in the Indianapolis area. The project branches off from our newly established Mobile Response Team for the opioid crisis. It would be more of a community paramedicine program; my thoughts are to possibly utilize out on-duty crews for this project. It wouldn't require additional staffing. What happens to our elderly patients after they get

discharged back home after a stay in the hospital on a Friday evening? They may not be able to get home health care until the following Tuesday, or even longer. They would then collaborate with the hospital if they were to participate to go out to their residence to make sure they had their prescription filled, and make sure they are continuing to improve. Crews would also do a basic set of vital signs to ensure they are safe.

Director Clary stated he has also been talking with state officials from the department of health to train some of our staff on safe sleep for infants and children. They could then do in home visits for our local parents to ensure that things are safe in their home for their newborn/toddler. The state hosts several programs for us to potentially help facilitate this. They are also looking into car seat technician classes, and other ways to help our community. He advised they have had no recent hires. He also advised that they have had several trainings with Healthline for the newly established Mobile Response Team. They have had approximately 7 EMT's/Paramedics involved from our service. We had several crews utilize the mobile driving simulator that was recently brought to the county highway department. It not only got the crews prepared for the upcoming winter weather, but prepared them for other scenarios of a blown tire while driving & pedestrians/cars that may come out in front of the ambulance while responding to calls. He also completed all 3 schools systems stop the bleed courses this month. They all now have 3 stop the bleed kits in each school building that were given to them after the training was complete. He stated he continues to stay heavily involved with all 3 local school systems. They also held their monthly audit and review with Starke Hospital and Dr. Marovich. Director Clary advised they have had an injury free month in October. He stated all ambulances have been going in for routine maintenance. They have had no major repairs in the month of October. The ALS Non-Transport vehicle received recall work at our local for dealership. He stated they have had no major base maintenance issues in the month of October. He continues to be involved in local meetings. He has also met with Chuck Hardesty, and the Community Foundation about some potential grant opportunities. Chuck was also able to see where he has helped our EMS service with his recent donations. HE advised he continues to search for grant opportunities. He has put in a second grant for Narcan through the state. If they were to receive this grant it could help us save another \$8,000. Commissioner Norem asked if we charge patients for the Narcan. Director Clary stated yes, we do charge for the Narcan that is administered to the patients. He is also still searching for grants for cots, and he has been working with EMA in this process as well.

HWY MONTHLY REPORT

Superintendent Rik Ritzler came before the Board of Commissioners to present his monthly report. He advised that they just about have everything done that they wanted to complete this year. They recently replaced two more culverts and they now have only two left to replace. The only thing they did not get done was the crosswalk at Bass Lake, the material came in late and they will be completing this project next year. He explained that the board for winter will be different than it is for summer. They will be keeping a detailed record of snow events. When they are not out working on snow events, they will be hauling material. He advised that this past month Starke County was awarded an INDOT Community Crossings grant of \$731,580.00 for the hot mix asphalt resurfacing of CR50S from SR39 to the Knox City Limits. This includes a binder course and a surface layer of HMA, similar to that used on CR25N earlier this year. They will be sending the signed contract to INDOT tomorrow. Bids will be opened for this project in December. The next two rounds of Community Crossing Grants will begin in January and July of 2020. Our plan is to continue with our hot mix truck route plan in regard to Community Crossing applications. The next three projects are:

1. CR250N from US35 to Range Road
2. Range Road from SR10 to Toto Road
3. CR400S from just West of CR650W to US421

It is possible that we may include the Division Road intersection improvement at CR300E as one of the applications. This would be contingent upon the SCEDF acquiring the necessary right of way for the project. The go ahead would also require the Board of Commissioners' approval. Either way our department is prepared to submit all of these applications.

Commissioner Norem asked which project they would have to give up in order to accommodate the Division Road project. Superintendent Ritzler advised they would probably be giving up the Range Road project if they applied for the Division Road. Commissioner Norem advised she would like to make a comment about that, she knows Larry Wickert has spoken to him about trying to get the Division Road project into the Community Crossings application. She advised she is very disappointed with the SCEDF, the Board of Commissioners had changed their contract with them in order to increase the wages here in Starke County because we are one of the poorest counties in the state. The contract now in place is contingent upon them getting extra money for the people that work here in Starke County. The

new project that they have going on that they want this new road for, which is a million dollars, they are bringing in a beverage company that at first, they told us was going to be an average hourly wage of \$22.00 per hour. They were also going to give them the land to build their factory but if they did not meet their targets of the average hourly wage then they would have to pay back \$12,000 per acre. She believed this was a good deal for Starke County and it would definitely raise the average wage here.

However, Commissioner Norem advised that a week or so later they called everyone back and stated they did not want to commit to that. They now only want to commit to an average of \$18.00 per hour and they would not even commit to what the average hourly wage would be for floor workers. She knows what this means for the Starke County people, it means they are only going to be paying them \$12.00 per hour. She advised you have to at least have \$15.00 per hour before a person can get out of the poverty level. She stated she then went to the states website to check on the average hourly wage paid in Starke County, she found it was \$14.49 per hour compared to the states which is \$19.67, Pulaski County is at \$19.56 per hour, Marshall County is \$18.55 per hour, Fulton County is \$17.69, Porter County is \$21.50, Jasper County is \$19.36, and Laporte County is \$19.20. Commissioner Norem advised Superintendent Ritzler that she does not want to put Starke County monies toward their road, they should have to do their own road.

Superintendent Ritzler stated they have almost completed their 2019 road program. They have improved 91.55 miles. If they are lucky enough to get some good weather this month, they may re-gravel a few more roads. This is the first year in a long time that they have ran out of time before they ran out of money and materials. If not for a very wet May and June they may have surpassed 100 miles this year. Their goal of 105 miles per year of improvements from here on out is ambitious but if enough things fall into place (weather, personnel, funding, etc.) they could very well achieve it. If they do reach this goal each year, they may be able to complete the 10-year road improvement plan a little early. Superintendent Ritzler presented a chart listing every road that has been improved this year, this chart is available to the public as well.

Superintendent Ritzler advised people don't realize sometimes the work that is put into completing the 91.55 miles. There are over 80 sites that mobilization has to be coordinated. Dale Conley and Ricky Fisher are responsible for the mobilization efforts (preparing and moving materials, personal, and equipment to each location). He advised they have done a fantastic job this year in getting everything organized. He said in addition there is procuring materials and equipment, scheduling, and quality control. He advised last week they received an email from a local asphalt contractor advertising cold mix patching asphalt they have made and have for sale. Their advertised cost is from \$120 to \$140 a ton. It costs us \$30.00 a ton to make our own with our on-site pug mill. Considering that we use about 3000 tons of patch a year, we realize a savings of between \$270,000 to \$330,000 per year for the county. This savings is one of the reasons we have been able to greatly increase our road improvement levels. Deer/Vehicles collisions are the leading cause of accidents in Starke County over the last ten years. Although injuries (to humans, at least) are rare, significant property damage can be caused by these accidents. The accidents in Starke County have gone down as they cut brush along the roadsides but in rural counties accidents occur frequently. The administration team at the Starke County Highway Department last week participated in the National Center for Rural Road Safety Reducing Animal-Vehicle Collisions to Improve Rural Safety Webinar. This webinar covered the relative effectiveness of various mitigation measures in reducing animal-vehicle collisions. The three major strategies in reducing animal-vehicle collisions include influencing driver behavior, influencing animal behavior or population size, and separation of animals from the roads. While many mitigation measures within each strategy were studied, few had an effectiveness of greater than 50% and most were not practical either due to costs, impact to public, or the scope of the solution.

Superintendent Ritzler advised he had mentioned the Roadway Conversion Application last month. The idea of scoring gravel roads for the replacement in a way similar to those of our paved roads. Under this policy, residents can submit road conversion requests/applications for their roadway. The application process will require the owner to gather and report numerous criteria which will be utilized to develop a road conversion score based on several criteria. Commissioner Chesak asked if these improvements would be chip seal. Superintendent Ritzler stated that yes, the improvements would be double chip sealing not paving. Commissioner Norem made a motion to approve the Roadway Conversion Application. Commissioner Cavender seconded the motion and the motion passed with all ayes. Superintendent Ritzler advised in the spring of 2018 a new Dollar Store was built at the intersection of US35 and out CR200S. Before it was built there were some local concerns about the intersection already being too dangerous and that the new store would make the problem worse. They were requesting a stop light at the location. INDOT did a traffic study for us at the intersection before the construction was

complete and determined that it did not warrant a stop light at that time. They did say they would revisit the study after a year or so to determine if the new store changed intersection and possibly warrants a light. Last week they completed the new study and still determined that the intersection did not warrant a light.

Superintendent Ritzler advised that the reason for the high bid on Bridge 158 was primarily because we had it in the contract that the contractor had to finish this year. It also included a clause on using concrete during cold weather that may have shied them away. We anticipate a savings of over \$100,000 if we rebid in December and amend the contract to include an early spring start date and relaxed concrete restrictions. The rebid will likely take place at the December 16th Commissioners' meeting. Bridge 140 is under construction now. JCI bridge group should have the bridge open for traffic by the 1st of the New Year. The approaches may have to wait until early spring to be paved and completed. Bridge 7, an RFP for the additional required bridge design was sent out last week. The submittals will be scored later this month and we will recommend a design award to the Commissioners at the December 16th meeting. The project is now set for the fall of 2020. Bridge 137, although this bridge is not yet structurally deficient in terms of sufficiency rating, it will probably be by 2025. The substructure of the bridge is already rated a 4 (out of 10) and is eligible for INDOT funds. Recently, INDOT announced a call for projects for the 2025 fiscal year (this is separate from Community Crossings). This is one of the most important bridges in the County. Because of this reason and that it will clearly be deficient by 2025, he advised he will be submitting this bridge replacement project for the 2025 call.

Superintendent Ritzler advised that on November 12th the Stellar Executive team will be presenting and answering questions about our application in Indianapolis. They will meet at the SCEDF office to practice for the Stellar presentation at the following times:

November 5th, 9:00 – 11:00 AM

November 8th, 3:30 – 5:30 PM

It is important for each of us to prepare a script for our part and rehearse it often. Their presentation needs to have energy, it needs to flow smoothly, and it needs to show collaboration. They will explain the impact that comes from our plan and what we are doing to improve the quality of life.

He advised they will be going to Indianapolis November 11th to meet and practice at the DLZ office at 4:30 PM. DLZ is near the Hampton where they will be staying. The presentation is 12:30 PM on November 12th. He stated the drivers have completed the third phase of their snow plow training this week. Mark Ennis from Bliss Mcknight spoke to everyone about risk management and loss prevention. The entire staff also through the Indianan LTAP snow plow safety training taught by Kosciusko County Assistance Highway Superintendent Steve Moriarty. Mark Ennis then returned for the final phase of training with the snow plow simulator. It allows each driver to practice plowing and defensive driving in a controlled situation. Superintendent Ritzler advised they have been working with WTH/GIS on a revision of our county map. Their Asset Manager has been leading this effort on their end. She compared the existing INDOT inventory of the Starke County roads, the County's existing inventory of these roads, and what was actually shown on the previous map. Whenever all three did not match on a specific road, a discrepancy was noted. She has found over 300 such discrepancies. They are currently reviewing and resolving each one before we send out revised data to WTH for inclusion in the new map.

RECORDER: CONTRACT, MOU E-RECORDING, ORDINANCE

Recorder Mandy Thomason came before the Board of Commissioners to discuss a contract, MOU E-Recording, and an ordinance. She first presented the Ordinance Establishing the Manner and Form in which the Recorder may Provide Bulk Copies to a Bulk User. This had been approved at one of their meetings a few months ago so she is asking for signatures on the ordinance only. She also presented three MOU's to begin E-Recording. She explained they will not be doing transfers yet but they will be starting other documents such as mortgages assignments and releases. Attorney Lucas has reviewed the documents and agrees with what is presented. Commissioner Norem made a motion to approve the MOU's as presented. Commissioner Cavender seconded the motion and the motion passed with all ayes. Commissioner Norem then made a motion to approve the contract with Blackknight for the 20 cents increase to the bulk user fee. Commissioner Cavender seconded the motion and the motion passed with all ayes.

ELECTION BOARD – VOTE CENTER LOCATIONS

Circuit Court Clerk Manuel came before the Board of Commissioners to request approval for the purposed vote center locations. She stated as a part of the process in moving to vote center the election

board had to unanimously agree on the locations of these vote centers. All the locations chosen are current locations that are currently used, there are no new locations. They include:

- Koontz Lake Property Owners Building
- Hamlet Fire James R Hardesty Community Building
- Washington Township Community Building
- Nancy Dembowski Community Center, Knox
- North Judson Fire Department
- San Pierre Fire Department
- Bass Lake Fire Department

Commissioner Norem asked if election board member Harrison Fields was in agreement as well. Clerk Manuel stated that he was. They had all voted and it was a unanimous decision to bring these locations to the Board of Commissioners for approval. Commissioner Norem made a motion to approve the voting locations as presented. Commissioner Cavender seconded the motion and the motion was approved with all ayes.

AUDITOR BUSINESS

Commissioner Cavender made a motion to approve the payroll claim for the pay period ending 10/19/2019 with a pay date of 10/25/2019 in the amount of \$\$245,985.08 and a deduction/garnishment amount of \$74,760.20. Commissioner Norem seconded the motion and the motion passed with all ayes. Commissioner Cavender made a motion to approve the vendor claims in the amount of \$157,289.55. Commissioner Norem seconded the motion and the motion passed with all ayes. Commissioner Norem made a motion to approve the Commissioner minutes from October 21, 2019. Commissioner Cavender seconded the motion and the motion passed with all ayes. Commissioner Norem made a motion to approve the request for annex keys for Sara Dingman. Commissioner Cavender seconded the motion and the motion passed with all ayes.

OTHER BUSINESS

Commissioner Cavender advised that Terry Stephenson's vehicle has been in the shop for a month and has not been fixed yet. Auditor Oesterreich stated she had a \$737 mileage claim for Stephenson. Commissioner Cavender advised he spoke with Stephenson today and told him he would need to start driving the car they have approved for conferences and trainings for the departments. He also advised it has been down because they were waiting for a good deal on a used transmission, he stated he had learned this information from Roger Chaffins today. Commissioner Norem stated the vehicle in question is not the responsibility of Roger Chaffins. The vehicles are owned and titled to the Board of Commissioners and are the responsibility of the Commissioners. Commissioner Chesak stated they need a status on the vehicle and they may need to pick it up and take it somewhere else. Commissioner Cavender agreed and will be speaking with Stephenson in the morning.

PUBLIC COMMENTS

With there being no public comment Commissioner Norem made a motion to adjourn at 7:56 PM. Commissioner Cavender seconded the motion and the motion passed with all ayes.

NOVEMBER 4, 2019

Charlie Chesak, President

Kathryn Norem, Vice-President

Bryan Cavender

Rachel Oesterreich, County Auditor
& Secretary to the Board of County Commissioners