

THURSDAY, DECEMBER 28, 2017

Pursuant to adjournment comes now the Starke County Council and meet in a Special Joint Session at 5:30PM in the Annex Building Meeting Room, Knox, Indiana, with Dave Pearman, Brad Hazelton, Nancy Dembowski, Robert Sims, and Bryan Cavender present from the County Council and Don Binkley and Kathy Norem from the Board of Commissioners, and the following proceedings were held to wit:

The meeting was called to order by Council Vice President, Dave Pearman at 5:30PM. Absent from the meeting were Councilman President Freddie Baker and Councilwoman Pam Stalbaum; absent from the Board of Commissioners was Charles Chesak. Councilman Pearman advised this meeting was a joint meeting with the Board of Commissioners and was being held to discuss the end of the year budgets.

Surveyor Bill Crase appeared before the Board with a request to purchase a copier/scanner. He advised he has the money in the drainage board department of County General that could be transferred into his surveyor's budget which is also in County General. He advised he had received price quotes and the best buy would be for a brand new color, copier/scanner for \$8,995.00. He advised the machine would also be used by the Auditor's Department, the Recorder's Department and the Health and Highway Department. After a short discussion Councilman Hazelton made a motion to approve the transfer, and approve the purchase of the copier/scanner and a one year service contract in the amount of \$8,995.00 plus \$765.00. Councilman Cavender seconded the motion and it passed with all ayes. Surveyor Crase advised he would contact the SBOA about the cost of someone from the public requesting a copy off that copier/scanner. He would like to set up a separate fund with that revenue and to use it to pay for the supplies for the copier/scanner.

EMS Director Travis Clary and EMS Clerk MaryLynn Richie appeared before the Board. Director Clary advised they have developed a problem with the garage heat at Base 5, in Grovertown. He stated they have discovered the medication is freezing because the heating supply has stopped working in the garage area and does not cover the EMS rig when it is parked in there. He advised he was only able to get a response from McGrath Refrigeration to repair the furnace there and their price was \$2,057.87. After a brief discussion, Commissioner Binkley made a motion to approve the funding for the purchase of the repairs to the heating system. Commissioner Norem seconded the motion and it was approved by the Board of Commissioners for recommendation to the County Council. Councilman Hazelton made a motion to approve the repair of the heating system for a cost not to exceed \$2,057.87. Councilwoman Dembowski seconded the motion and it passed with all ayes.

Director Clary then spoke of some equipment they would like to see purchased at some time in the future, such as a mechanical CPR machine. He advised the cost of a machine could be approximately \$15,000.00-\$17,000.00 per machine and they would like to have one in each rig. Councilman Pearman advised this could be a qualified Rainy Day Fund purchase.

Director Clary then requested a transfer of \$2,795.34 from 1000.11301.000.0020, Part Time Paramedic into 1000.10216.000.0020, Full Time Paramedic and to transfer \$8,500.00 from 1000.10200.000.0002, Deputy Auditor, into 1000.10216.000.0020, Full Time Paramedic. Councilwoman Dembowski made a motion to approve the transfer amounts. Councilman Cavender seconded the motion and it passed with all ayes.

Director Clary then requested a transfer of \$3,848.67 into 1000.10205.000.0020, Full Time Staff from the following, 1000.21100.000.0020, Gas & Oil, \$2,079.40; 1000.30302.000.0020, Electrical Repair, \$1,518.38; and 1000.30403.000.0020, Radio Equipment, \$250.89. He also advised he had a transfer to move \$443.96 into 1000.10550.000.0020, Longevity, from 1000.10704.000.0020, Part Time Staff, Councilman Hazelton made a motion to approve the transfer claim. Councilwoman Dembowski seconded the motion and it passed with all ayes. Director Clary advised he would try to set up a day with Vendors when they could come in and do exhibits showing off their equipment the EMS Department is interested in. Councilman Pearman advised him he should also include the local fire departments.

Highway Department Superintendent Rik Ritzler appeared before the Board to present two transfer requests. The first one was to transfer a total of \$1,778.00 from 1176.10210.000.0531, Truck Driver into the following: 1176.40104.000.0533, Trucks, \$80.15; 1176.31406.000.0533, Repair Road Equipment, \$387.35; 1176.30101.000.0533, Fuel Pump Maintenance; 1176.310305.000.0533, Repair Trucks & Tractors, \$46.12; and 1176.10701.000.0533, Perf, \$509.32. Councilman Sims made a motion to approve the transfer request. Councilman Cavender seconded the motion and it passed with all ayes.

Superintendent Ritzler then requested a total of \$15,756.61 be transferred into 1135.30710.000.0000, Misc. Bridges from the following: 1135.10804.000.0000, Health Insurance, \$8,000.00; 1135.20202.000.0000, Repair & Maintenance, \$1,500.00; 1135.12500.000.0000, Social Security, \$1,244.09; 1135.10701.000.0000, Perf, \$1,166.00; 1135.10903.000.0000, Unemployment, \$1,000.00; 1135.11003.000.0000, Workman's Compensation, \$1,000.00; 1135.22000.000.0000 Construction Inspection Tools, \$468.19; 1135.10615.000.0000 Construction Inspection Administration \$1,378.33. Councilman Hazelton made a motion to approve the transfer request of the Cumulative Bridge Fund. Councilwoman Dembowski seconded the motion and it passed with all ayes. Superintendent Ritzler advised those transfers and the additional appropriation the State approved allowed him to get the Cum. Bridge Fund's budget back in the black for the year.

While the Superintendent was still present, Councilman Pearman asked him about expanding CR600E, southbound to SR8. He stated the County had purchased additional land surrounding the jail and it needs to be accessible for Hamlet and the northern section of the County.

Councilman Sims made a motion to approve the transfer request from the County Auditor's Office in the amount of \$313.00 to be added to 1000.20100.000.0002, Office Supplies, coming from 1000.10200.000.0002, Deputy Auditor. Councilman Hazelton seconded the motion and it passed with all ayes.

IT Director Mark Gourley appeared before the Board to request approval of the purchase of 8 computers for the Recorder's Department and the Planning Commission Department. He advised their current computers were Acer

computers that all had a range of 2007-2010 operating systems. He advised updating their computers will affect how efficiently work can be done in those offices where right now they have to wait until the computers calculate the work. He advised he would just need to purchase the computers as they will just hook up into the current monitors they all have. After a brief discussion, Commissioner Norem made a motion to approve the purchase of the computers. Commissioner Binkley seconded the motion and it passed with all ayes. The motion was a recommendation to the Council showing the Board of Commissioners' approval. Councilman Hazelton made a motion to approve the computer purchase from Dell in the amount of \$7,738.00. Councilwoman Dembowski seconded the motion and it passed with all ayes.

Councilmen Hazelton and Pearman then suggested the Council and the Board of Commissioners get computer work books so that it would not be necessary for the Auditor to make copies of all the transfer requests and all the other paperwork prior to a meeting. They advised they each could have a workbook they could pull up that information and the County could save on the cost of paper and toner. Councilman Pearman advised a lot of Counties do that with notebooks. Commissioner Norem stated she would not need one as she has her own. Councilman Sims made a motion to approve the purchase of 10 electronic work books not to exceed \$1,500.00. Councilwoman Dembowski seconded the motion and it passed with all ayes. County Attorney Marty Lucas suggested if the Council wanted any of the material printed they could print it out themselves. The Council advised the money should be encumbered out of the County General Fund.

Councilman Hazelton made a motion to transfer \$50,000.00 appropriation from the County General Fund into the Rainy Day Fund. Councilman Hazelton made a motion to approve the appropriation and movement of money. Councilwoman Dembowski seconded the motion and it passed with all ayes.
(A check was made on Friday, December 29th, out of the County General Fund in the amount of \$50,000.00 and was deposited in to the Rainy Day Fund.)

Commissioner Norem inquired about the payment to the Health Board for 2017. Auditor Chaffins advised she had just received the claim vouchers from Health Nurse, Frank Lynch. He was under the belief that payment would just happen without realizing it required a claim form

With there being no public comments and no further business, Councilman Hazelton made a motion to adjourn the meeting, seconded by Councilman Sims. The motion passed with all ayes and the meeting adjourned at 6:45PM.

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ABSENT

Freddie Baker, President

Dave Pearman, Vice-President

Bryan Cavender

ABSENT

Pam Stalbaum

Nancy Dembowski

Robert Sims

Brad Hazelton

Katherine Chaffins, Starke County Auditor and
Secretary to the County Council & Board of Commissioners

Don Binkley

Kathy Norem

ABSENT

Charles Chesak