

STARKE COUNTY DEPARTMENTAL FINANCIAL REPORTING FORM

COUNTY DEPARTMENT \_\_\_\_\_

MONTH/YEAR REPORTING \_\_\_\_\_

CASH ON HAND AT THE BEGINNING OF THE MONTH \_\_\_\_\_

PLUS (+) TOTAL MONIES RECEIVED BY THE DEPARTMENT  
DURING THE REPORTING MONTH \_\_\_\_\_

AND/OR THE TOTAL AMOUNT DEPOSITED INTO THE  
DEPARTMENT'S BANK ACCOUNT OR DEPOSITED  
WITH THE AUDITOR'S OFFICE \_\_\_\_\_

**\*\*A COPY OF THE MONTHLY RECONCILED BANK STATEMENT MUST BE ATTACHED TO THIS REPORT**

MINUS (-) ANY DISBURSEMENT PAID OUT DURING THE MONTH \_\_\_\_\_

CASH BALANCE AT THE END OF THE MONTH \_\_\_\_\_

NOTE: Copies of the receipts, deposit slips, Quietus, and disbursements MUST be on file in that department. Documentation of any financial transactions is mandatory.

Do not include any electronic payments made to the County, for the reporting department, from the State of Indiana, as that is the responsibility of the Auditor's Office. Only report the monies physically taken in by the department during the reporting month.

I certify, as the Head of the \_\_\_\_\_ Department, that the foregoing report is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature