

2024 CANDIDATE PACKET GUIDE

Go to our website <https://starke.in.gov>

Click on Elections on the top of the page and click on **Candidate Packet**

In this packet you will find the forms, calendars and phone numbers to help you file for the office you seek

YOUR LAST NAME IS YOUR PACKET NUMBER

STEP 1:

CFA-1: CANDIDATE'S STATEMENT OF ORGANIZATION AND DESIGNATION OF PRINCIPAL COMMITTEE OR EXPLORATORY COMMITTEE

- If the office you seek makes **more** than \$5,000/year and you receive/spend \$100, you **MUST** fill out this form to create a committee
- If the office you seek makes **less** than \$5,000/year and you receive/spend \$100, you **MUST** fill this form to create a committee
- Must be turned in at the time of filing **or** by **NOON, 10 days after** a committee is created
- If you already filled out the CFA-1 you must update from an exploratory to principal

CAN-2: DECLARATION OF CANDIDACY FOR PRIMARY NOMINATION IN 2024: This form is for selecting the office you are running for

- Fill out all highlighted fields **and** any boxes that apply
- The "Candidate Name Information" section is how you would like your name to appear on the ballot. (*Read fine print for requirements*)
- On the second page, initial all lines that apply to you, sign, date and provide a phone number

CAN-12: STATEMENT OF ECONOMIC INTERESTS FOR LOCAL AND SCHOOL BOARD OFFICES

- Fill out all highlighted fields **and** any boxes that apply
- This is for the calendar **year before the date** of this filing
- If the questions **do not** apply, put N/A
- The second page **must be signed in person** with a notary or at the time of filing in front of the Clerk

STEP 2:

CFA-4: REPORT OF RECEIPTS AND EXPENDITURES OF A POLITICAL COMMITTEE

- If you filed a CFA-1 form you will use this form to report your contributions and expenditures for your committee. **See the calendar for filing dates!! Do not be late, penalties will apply!!**
- A **printed copy** of the CFA-4 report will need to be submitted for the **Pre-Primary**, the **Pre-Election** and the **Annual** report, **unless** you *disband* your committee with the County Election Board

Again, reference your calendar for your reporting periods and filing dates

PLEASE **READ** CAMPAIGN FINANCE MANUAL AND THE CHAPTER 3 TABS ON THE PAGE