

Starke County Plan Commission Minutes
Regular Meeting and Public Hearing
May 16, 2024

- ❖ **Call to Order** - President Jackson called the meeting to order at 5:30 p.m.
- ❖ **Pledge of Allegiance** - Led by President Jackson
- ❖ **Roll Call:** Todd Jackson, president and citizen member; Mark Allen, vice-president, trustee (Absent); Howard Bailey, councilman (Absent); Phil Woolery, extension educator; Charles Chesek, commissioner(Absent); Matthew Lawrence, citizen member; Denise Cultice, citizen member; Isaiah Collins, citizen member; Thomas Schouten, Surveyor; Justin Schramm, commission counsel (Absent); Wallace (Boz) Williams, building commissioner; Robby Blodgett, code enforcement officer (Absent); and Mary Beever, administrator. There were no visitors present.
- ❖ **Approval of the minutes**
 - Member Cultice made a motion to accept the minutes from the April 10, 2024 meeting as written, seconded by Member Schouten. Motion carried 6-0.
- ❖ **New/Old Business –**
 - 2025 Estimated Budgets
 - P.C. Admin. Beever went over each estimated budget with the board.
 - PC Department
 - ◆ The board additionally decided ask for an increase in the presented budget for the fuel/lube/tire budget of \$500.00 to cover extra expenses for code enforcement vehicle.
 - ◆ The board also decided that they would like to ask for an extra amount (to be determined by getting pricing) for the equipment budget, to cover the cost of buying a transit in the upcoming year.
 - PC Penalty Fund
 - PC Unsafe Building Fund
 - PC Public Nuisance Abatement Fund
 - Member Collins made a motion to accept the presented estimated budgets with the above additions to the P.C. Department budget. Member Cultice seconded the motion. Motion carried 6-0.
 - Tech Committee organization
 - President Jackson asked the board who'd be interested in being on the tech committee.
 - Member Woolery volunteered
 - Member Schouten volunteered
 - Member Jackson volunteered
 - President Jackson asked P.C. Admin. Beever to check with member Bailey and see if he also would like to sit on the tech committee.
- ❖ **Code Enforcement Officer report.**
 - P.C. Admin. Beever informed the board that Code Enforcement Blodgett was unable to attend. She went on to state that in their binders there is the report that she prepared about her cases for them to review as well as some before and after pictures of some cases she's been working on.

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❖ **End of the month**

➤ Board reviewed the reports from April 2024

❖ **Next Scheduled Meeting-** will be Wednesday, June 12, 2024 at 5:30 p.m.

❖ **Adjournment-**With no further business, Member Cultice made a motion to adjourn the meeting seconded by Member Lawrence. Motion carried 6-0.

This meeting was recorded and will be on file in the Starke County Plan Commission Office.

Unless stated otherwise all Plan Commission meetings will be held on the second Wednesday of every month at 5:30 p.m. with the Board of Zoning Appeal meeting on the same night the latter of 6:30 p.m. or the conclusion of the Plan Commission meeting.

❖ **Approval of the minutes at the June 12, 2024 meeting**

➤ Member Cultice made a motion to accept the minutes from the June 12, 2024 meeting as written, seconded by Member Schouten. Motion carried 5-0.

Mary W. J. Beaver
Administrator