



# Starke County Clerk's Office

## Bernadette Manuel, Clerk

53 East Washington Street, PO Box 395, Knox, Indiana 46534

Phone: 574-772-9128

Congratulations Candidate,

Now that you have filed your candidacy for the upcoming election, please be advised that you have been assigned a **Candidate File Number**.

### **Your Candidate File Number: (Your Last Name)**

Please include this number in the **upper right-hand corner** on any of your filings especially your **CFA-4 Report** when filing campaign finance reports throughout the year.

At the time of filing your candidacy, you should have submitted the following forms:

- **CAN-12 – Statement of Economic Interests**
- **CFA-1 – Statement of Organization**

These documents are on file in the **Voter Registration Office** as part of your candidate record.

### **Campaign Finance Reporting Requirements**

You are required to file a **CFA-4, Report of Receipts and Expenditures**, as follows:

- **April** – prior to the May Primary Election
- **October** – prior to the November Election
- **January (Annual Report)** – of the following year

You must continue filing CFA-4 reports **three times per year** until a report is filed indicating the committee is **Final or Disbanded**. All reports are filed with the **Voter Registration Office**.

If you are an **existing elected official** and already have a CFA-1 on file from a previous campaign, you do **not** need to file a new CFA-1 unless you are making amendments. You must continue filing the April, October, and January reports as required.

### **Accessing the CFA-4 Form**

A fillable CFA-4 form is available online:

1. Visit [www.starke.in.gov](http://www.starke.in.gov)
2. Select **Departments**
3. Select **Courthouse**
4. Click **Election**
5. Open **Candidate Financials**

Please note:

- The form may be completed electronically and printed.
- **Do not submit blank pages.**
- Forms must be **printed and returned** to the Clerk's Office.

### **Filing Deadlines (All deadlines are at 12:00 noon)**

**April 17, 2026**

**October 16, 2026**

**January 20, 2027**

If you have any questions, please contact **Voter Registration** at **574-772-9160** or email [\*\*agoodan@starke.in.gov\*\*](mailto:agoodan@starke.in.gov).

Best regards,

*Bernadette Manuel*

**Bernadette Manuel**  
**Starke County Clerk**