



Starke County Planning and Building Department
Starke County Plan Commission
53 East Mound Street
574-772-9133

**PRIMARY CONTRACTOR PERMIT DECLARATION & CODE
ACKNOWLEDGMENT**

SECTION I: PROJECT & CONTRACTOR INFORMATION

- **Project Address:** _____
- **Permit Number:** _____
- **Primary Contractor Name:** _____
- **Business/Company Name:** _____
- **Starke County Registration #:** _____ | **Expiration Date:** //____
- **Flood Plain:** [] Yes [] No
- **2-Mile Jurisdiction:** [] Yes [] No

SECTION II: REGULATORY & TECHNICAL COMPLIANCE

(Primary Contractor must initial each statement to acknowledge legal compliance)

[____] **Technical Standards:** I certify that all work performed under this permit will strictly adhere to the technical application and standards of the **Indiana Residential Code**, the **National Electrical Code (NEC)**, and the **Indiana Plumbing Code**, as well as any applicable local zoning ordinances.

[____] **Site Liability:** As the primary contractor pulling this permit, I acknowledge that I am the legally responsible party for the entire scope of work on this site, regardless of whether the work is performed by my direct employees or hired subcontractors.

[____] **Subcontractor Registration (Ordinance #2006-22):** I certify that I will only employ subcontractors and specialized tradesmen who are actively registered with Starke County. I understand that hiring unregistered personnel is a strict violation of Ordinance #2006-22, and I will be held strictly liable for any resulting penalties, fines, or stop-work orders.

SECTION III: SUBCONTRACTOR ROSTER

The primary contractor must list all subcontractors who will be performing work on this site. If trades have not yet been assigned, they must be reported to the Building Department prior to that trade commencing work. *(If no subcontractors are being used, write "N/A" across this section).*

Trade / Scope of Work	Subcontractor Business Name	County Registration Number
Electrical		

Trade / Scope of Work	Subcontractor Business Name	County Registration Number
Plumbing		
HVAC		
Framing/Roofing		
Other: _____		

SECTION IV: INSPECTION ACKNOWLEDGMENT & PENALTIES

By signing below, the primary contractor acknowledges and agrees to the following regulatory requirements:

- **Mandatory Inspections:** I agree to call for all required inspections at the appropriate phases of construction. I acknowledge receipt of the required inspection schedule.
- **Missed Inspection Penalties:** Failure to complete a mandatory inspection will result in a fine of \$250.00 per missed inspection, and/or the mandatory exposure, removal, and re-doing of any uninspected work.
- **Final Certification:** All completed permits require a passed final inspection or a formal Certificate of Occupancy prior to the structure being occupied or utilized.
- **Permit Revocation:** Failure to comply with these terms, deviations from the approved plans without clearance, or failure to post the permit prominently on-site may result in the immediate revocation of this permit.
- **Work Commencement:** Construction may not commence until a fully signed permit is in hand. Premature commencement will result in an additional penalty fee.

SECTION V: CERTIFICATION & SIGNATURE

READ CAREFULLY: You will be held strictly responsible for all information contained herein.

I hereby certify that the statements provided are true and correct. I understand that this approval includes only the detail specifically described on this form and on the included, approved plans.

PRIMARY CONTRACTOR SIGNATURE: _____

DATE: _____