



Starke County Planning and Building Department
Starke County Plan Commission
53 East Mound Street
574-772-9133

To All Starke County Registered Contractors:

This letter serves as an official reminder regarding the renewal of your Starke County Contractor Registration.

Your registration is valid for exactly 365 days from the date of issuance. To maintain an active status and legally operate within Starke County, you must re-register on or before your registration anniversary date.

FEE SCHEDULE & PENALTIES

- **Standard Renewal:** The fee to renew your registration is (\$25.00) twenty-five dollars.
- **Late Renewal:** If your renewal is processed after your 365-day expiration date, the fee will be the standard (\$25.00) twenty-five dollars plus (\$50.00) fifty dollars for a late registration fee for a total of (\$75.00) seventy-five dollars.

REQUIRED DOCUMENTATION

To successfully process your renewal, we ask that you make sure that your insurance, workman's comp (or the waiver from the state), and bond are updated. We will ask for proof when you renew.

SUBMISSION INSTRUCTIONS

Please feel free to send your renewal fee and updated copies of any information with a self-addressed and stamped envelope to the following address:

Planning Commission 53 E. Mound St. Knox, IN 46534

If you have any questions or need to verify your exact expiration date, please feel free to contact us at 574-772-9133.