



**DEPARTMENT OF PLANNING AND BUILDING**  
**STARKE COUNTY PLAN COMMISSION**  
53 East Mound Street, Knox, IN 46534  
Office: 574-772-9133 | plancomm75@starke.in.gov

**RESOLUTION 2026-PC-14**

**A RESOLUTION OF THE STARKE COUNTY PLAN COMMISSION CONCERNING A PROPOSAL TO AMEND TEXT OF THE CONTRACTOR REGISTRATION ORDINANCE**

WHEREAS: The Starke County Board of Commissioners wishes to amend Sections 4 and 5 of Ordinance 2006-22 to establish updated standards for insurance, bonding, and contractor registration renewals, said proposal identified as 2026-PC-14; and

WHEREAS: A public hearing was held on \_\_\_\_\_, 2026, at \_\_\_\_\_ p.m. concerning this matter by the Starke County Plan Commission; and

WHEREAS: Notice was provided according to law concerning said public hearing; and

WHEREAS: The Starke County Plan Commission passes and adopts this Resolution to make the following findings and recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE STARKE COUNTY PLAN COMMISSION AS FOLLOWS:

1. That attached hereto as Exhibit "A" is 2026-PC-014, the Certified Proposal to Amend Sections 4 and 5 of Ordinance 2006-22 regarding Contractor Registration. To be effective upon approval by the Starke County Commissioners.
2. That in considering the above ordinance, the Starke County Plan Commission has given due consideration:
  - To protect the life, public safety, health and general welfare of the citizens of Starke County by ensuring construction projects are properly insured and bonded.
  - To enhance public safety by extending the required five thousand dollar (\$5,000) bond to cover Starke County, as well as all Towns, Cities, and Municipalities therein.
  - To provide clear definitions for registration renewals, shifting the deadline to the annual anniversary date of the original issuance rather than a static yearly date.

The Starke County Plan Commission finds that the above-stated reasons are sufficient to support the adoption of the ordinance as set forth above.

1. That Notice of said public hearing was provided by the Starke County Plan Commission in accordance with IC 36-7-4-604, via publication in The Leader newspaper.
2. That the Starke County Plan Commission hereby certifies and forwards this Resolution to the Starke County Board of Commissioners with a favorable recommendation.

PASSED AND ADOPTED BY THE STARKE COUNTY PLAN COMMISSION THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

STARKE COUNTY PLAN COMMISSION

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Mike VanDeMark  
Plan Commission Chair

ATTEST:

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John McCurrie III  
Plan Commission Secretary

## ORDINANCE NO. 2026-\_\_\_\_\_

### AN ORDINANCE AMENDING SECTIONS 4 AND 5 OF ORDINANCE 2006-22 (“CONTRACTOR REGISTRATION ORDINANCE OF STARKE COUNTY INDIANA”)

WHEREAS, the Contractor Registration Ordinance of Starke County Indiana, dated 2006, was adopted on August 7, 2006, to regulate the registration of contractors and protect the life, public safety, health and general welfare of the citizens of Starke County;

WHEREAS, the 2006 ordinance addressed registration, insurance, and bonding requirements for all building and remodeling contractors operating within the county;

WHEREAS, the Starke County Plan Commission finds that additional standards are necessary to update bonding payees, clarify insurance minimums, and establish an anniversary-based annual renewal process;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF STARKE COUNTY, INDIANA:

#### SECTION 1: AMENDMENT STRUCTURE

Sections 4 and 5 of Ordinance 2006-22 of the County of Starke, Indiana, adopted in 2006, are hereby amended by replacing the existing language with the following subsections. All other provisions of Ordinance 2006-22 remain in full force and effect.

#### SECTION 2: REPLACEMENT OF SUBSECTIONS §4 AND §5

**SECTION 4. INSURANCE AND BONDING** Before being granted a contractor's registration, each applicant shall show the following proof of insurance and file the same with the building commissioner.

- a) Public liability and property damage insurance in an amount not less than one million dollars (\$1,000,000) in the case of damage or injury to one (1) person and not less than one million dollars (\$1,000,000) in case of damage or injury to more than one (1) person.
- b) Workman compensation insurance coverage as required by state law.
- c) Proof of a five thousand dollar (\$5,000) bond payable to Starke County, all Towns, Cities, Municipalities therein in the event that a construction project is unable to be completed or if any violation of this Article occurs for which corrective action must be taken by Starke County.

All insurance and bonds shall be issued by an insurance company authorized to do business in the state of Indiana. Failure to provide such certificate of insurance and bonding or to allow the same to lapse shall be grounds for denying the application for contractor registration.

**SECTION 5. CONTRACTOR'S REGISTRATION, ANNUAL RENEWAL AND TRANSFER** After proper application, the Building Commissioner will issue a contractor's registration. The applicant will pay a designated fee as determined by the Starke County Commission for the issuance of the registration which shall be valid for twelve (12) months from the date of issuance.

Once a contractor has had a registration issued, renewal of such registration will be due on or before the annual anniversary date of the original issuance, with the payment of the designated renewal fee and completion of the renewed application. Failure to renew a registration within one month after notice of expiration will require the contractor to apply for a new contractor registration.

The contract registration issued by the Building Commissioner shall not be transferable to any other firm, name, or business other than the name to which it was issued.

SECTION 3: EFFECTIVE DATE

This Ordinance shall take effect upon adoption and publication as required by law.

PASSED AND ADOPTED BY THE STARKE COUNTY BOARD OF COMMISSIONERS This \_\_\_\_ day of \_\_\_\_\_, 2026.

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Mike VanDeMark, President

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Donny Binkley

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Charles Chesak

ATTEST:

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Michaelene Houston  
Starke County Auditor